

Extended Education Advisory Committee Meeting

September 26, 2008, 12 noon until 2 pm, 2nd Floor, Sage Hall (CSUCI)

Committee Members:

Faculty: Simone Aloisio, A.J. Bieszczad, Merilyn Buchanan, Nitika Parmar, Kaia Tollefson;

Community Members: Edgar Dillard, JoAnn Senger, Mike McManus;

Administration: Gary Berg, Mary Fleck, Anabell Ramos, Mayumi Kowta, Christian Cash, Nick Fuentes

- I. Welcome/Introductions (Bieszczad)
- II. Action Items:
 - a) Election of Chair (Bieszczad)
 - b) Minutes approval (chair)
 - c) Intensive Language Program (Kowta)
 - d) Semester at CSUCI (Kowta)
 - e) CAEL survey follow-up: focus group planning (Berg/Fleck)
- III. Information Items:
 - a) Staffing (Fleck)
 - b) Reports from Program Directors (all)
 - c) Program planning: RN-BSN, MPA, MFA (Berg)
 - d) Schedule of Information Sessions (Fleck)
 - e) Report from Associate Director Center for International Affairs (Kowta)
 - f) Report on Osher (Fuentes)
 - g) Grants: Biotech (Wang)
 - h) Awards: UCEA (Fleck)
- VI. Other Business
- VII. Next Meeting?

Handouts:

- 1. Charge of Committee
- 2. Minutes
- 3. ILP
- 4. Semester at CSUCI
- 5. Draft focus group instrument
- 6. Fall admissions report
- 7. RN-BSN draft brochure
- 8. Draft information session schedule
- 9. Access and Osher brochures
- 10. UCEA award letter