

## **SP 04-01**

### **Policy on Assessment**

**Purpose:**

To formalize a commitment to ongoing assessment based on a culture of evidence and leading to continuous improvement for all divisions of California State University Channel Islands.

**Background:**

California State University Channel Islands (CSUCI) is committed to conducting sustained, evidence-based, and participatory discussions on how effectively it is accomplishing its purposes and objectives.

In order to fulfill the mission and goals of the university, faculty, administrators and staff of CSUCI must participate in an ongoing process to determine how well and in what ways individual divisions and the university are meeting their individual and collective goals.

**Accountability:**

The President of the University and designees.

**Applicability:**

All faculty, administrators and staff of CSUCI

**Policy:** The assessment process will be a continuous effort that will involve faculty, staff and other concerned stakeholders and will directly inform University activities. Each division of CSUCI will be asked to define its goals and methods of assessment and to explore new methods of evaluation. Each division will collect and analyze data on effectiveness on an annual basis and respond with changes to improve effectiveness.

Specific steps to implement this policy include:

- a. Each division will formulate a set of objectives consistent with the mission of the university, the programs, and the standards of the discipline/area.
- b. All divisions will report to their Vice President on an annual basis on assessment and improvement activities.
- c. Each division will designate an assessment coordinator; a university-wide assessment director will be appointed by the President.
- d. The University shall provide adequate resources to each division for assessment activities.