

Virtual 508 Overview

Virtual 508 Accessible Web Publishing Wizard is a simple way to convert your Microsoft Word, Excel and PowerPoint presentation accessible to the students with disabilities.

You can download a free trial version of the software from <http://www.virtual508.com/download.html> or the MS Office 2007 version from <http://www.virtual508.com/download2007.html>

- OR -

we also have several copies of the full version to give away (first come, first serve)

With the trial version for pre-2007 versions of MS Office you will be limited to:

- Powerpoint: only converts the first 5 slides
- MS Word: only converts the first 1200 characters
- Excel: only converts the first worksheet or chart

**The MS Office 2007 trial version of Virtual508 is fully functional but is limited to 30 uses.

To receive a copy of the full version:

- Email the IT Help desk at helpdesk@csuci.edu
- Or call 805-437-8552 for the key

To Download and Install the Trial Version:

- Go to <http://www.virtual508.com/download.html>
- Scroll down to the heading "Downloading the Wizard"
- Click the link that says "Select this link to download current version: Version 2.4"
- Save the file
- When the file has finished downloading, double-click it to run the installation
- Follow the on-screen instructions to install the software

If you are using MS Office 2007:

- Go to <http://www.virtual508.com/download2007.html>
- Click the link that says "Download the Accessible Wizard for Office 2007 by clicking here"
- Save the file
- Double click the downloaded file to run the installation
- Follow the on-screen instructions to install the software