

**Minutes for meetings of the Senate
California State University Channel Islands Student Government**

A meeting of the Senate will be held on Wednesday, February 11, 2009 at 7:00 p.m. at the John Spoor Broome Library at California State University Channel Islands at One University Drive, Camarillo, CA 93012 to consider and act upon the following matters:

- 1) Call to Order at 7:00 p.m.
- 2) Attendance
 - a. Members present: Alexandra Mitchell, Dustin Erickson, Cassandra Silic, Adriana Franco, April Burger, Tamara Escobar, Eddie Ibarra, Sarah Mahon, Sandra Perez, Lauren Pollack, Katelyn Rauch, Erica Roundy, and Kevin Schallert.
 - b. Advisors present: Jennifer Chapman
 - c. ASI Interns present: Jasmine Garcia, Karina Cruz, and Christine Wamba
- 3) Approval of the minutes
 - a. Minutes for Wednesday, January 28, 2009 were approved.
- 4) Public Forum
- 5) Special Presentations
- 6) Reports
 - a. Advisor- Jennifer Chapman
 - i. The CI Leadership Program Level II begins on March 25, 2009.
Currently, there are 25 students signed up. Contact the S.E.A.L. Center for more information.
 - ii. The Student Leadership Awards are to take place on April 29, 2009 at 7:00 p.m. in Salon A.
 1. This year the ceremony will be combining the Division of Student Affairs departments as well as ASI. The most significant awards will be presented at the ceremony.
 2. Student Life will be encompassing the Crest Leadership Awards.
 - iii. The Clubs and Orgs renewal applications are due on March 2nd and will receive approval by May 1, 2009.
 - b. President- Alexandra Mitchell
 - i. There is a vacant position on ASI Board. It is a two-year position that has one semester remaining.
 - ii. It is "budget season" for Student Government so please submit any suggestions or changes for next year.
 - iii. The construction for the Student Union is still occurring. The committee is currently reviewing food services for the facility as well as audio and

visual items. Furniture and décor are the next topic of discussion for the committee.

- iv. The Camarillo Connections Luncheon is scheduled for Friday, February 27. President Rush will be giving a state of the university address to community members and business owners.
- v. Charmaine is currently working on coordinating CSSA at Channel Islands.
- vi. The Strategic Budget Committee
 - 1. This committee consists of the university's Vice President's and its constituencies.
 - 2. The committee decides how much money will be allocated to the university.
 - 3. ASI has a stable funding source.
- c. Vice President- Dustin Erickson
 - i. Evaluations are completed. Please email Dustin your cause if you have not discussed it with him yet.
 - ii. Please let Alexandra or Dustin know if you are unable to attend committee meetings and another member will be assigned to that committee.
- d. Director of Operations- Cassandra Silic
 - i. Please provide contact information for your attendance to CHESS this year.
- e. Director of Finance- Adriana Franco
- f. Senator- April Burger
 - i. April will be sending everyone a meeting request for the Traditions and Pride Committee.
 - ii. April met with Director of Housing, Cindy Derrico two weeks ago. Dr. Sawyer has asked that Cindy assemble a committee to discuss smoking issue on campus. Cindy would like a smoker with an objective perspective to sit on the committee as well.
- g. Senator- Tamara Escobar
 - i. Tamara is working with Wendy Morrison on a cause; "Clothing for a Cause". The advertisements for this cause are coming soon.
 - ii. Please sign up for the Block Party participation.
 - iii. There will be an update on Maximus next week.
- h. Senator- Sarah Mahon
 - i. Sarah's email address has changed to: sarah.mahon@csuci.edu

- ii. Sarah is co-chairing the Sexual Assault Awareness week, please sign up to become involved. The events for that week will be taking place from April 6-10. "Take Back the Night" is scheduled for April 7.
 - iii. The Block Party will be held in the Recreation Center this Friday.
- i. Senator- Sandra Perez
 - i. On Monday members of the Maximus Planning Committee met to discuss the layout of the event and its location.
 - ii. On Tuesday the Presidential Committee on Human Relations and Diversity and Equity has a web page. There is a student survey being developed that assesses the climate on race, gender, orientation. This survey is still in the modification stages.
- j. Senator- Katelyn Rauch
 - i. The Alumni and Friends Board discussed implementing an alumni fee in students' tuition payments. A payment of five dollars every semester would give a student a lifetime membership in the Alumni and Friends Organization.
- k. Senator- Erica Roundy
 - i. The Student Health Advisory Committee met on Monday to discuss the health survey.
 - 1. Dr. Pasternak suggested that the survey be prepped this semester and be ready for distribution for the fall semester.
 - 2. Peter Mosinskis is assisting the committee in formulating the survey.
 - ii. Cindy Derrico is aware of the issues with the food services on campus and the issues discussed in the Food Services Committee.
 - iii. The Career Center is hosting a job workshop tomorrow from 12:00 to 1:30 p.m. in the Career Center.
 - iv. The Spring Gala theme this year is Masquerade.
 - v. The newest issue of the CI View comes out tomorrow morning.
- l. Senator Kevin- Kevin Schallert
 - i. CSUCI Sailing has a regatta this Saturday and Sunday. The team is in a solid position to qualify for nationals.
 - ii. The Center for International Affairs will be hosting another International Week and with a more flexible budget.
 - iii. Global Emails
 - 1. Some students have suggested that one or two emails be sent with several links and students can choose which links to read

rather than receiving one email per event or “happening” on the campus.

- iv. There was an anonymous letter submitted about the new program “AudibleMagic” that disrupts illegal internet-downloading activity on campus.

7) Discussion

- a. Internal Affairs Committee to discuss the proposed changes to the Club Funding Policy.

- i. Kevin Schallert

- 1. There are some items that need to be changed in the policy:
 - a. The \$200.00 seed money should be eliminated.
 - b. Exhibit 1, 2 and 3 need modifications
 - c. The policy seems overall redundant.

- ii. Discussion

- 1. Erica Roundy

- a. The seed money is a positive aspect of the policy; the money should not be eliminated.

- 2. Jennifer Chapman

- a. There should be a focus group among the Clubs and Orgs to determine how some groups use the money. Please think twice about changing the policy mid-semester.

- 3. Alexandra Mitchell

- a. I agree; please think twice before implementing any changes mid semester. We can consider changes for next semester. We need to be making decisions for now and the future as well.
 - b. What does everyone else think of this?

- 4. Kevin Schallert

- a. We have a responsibility to the student body to watch where the money from their student fees is going. We should host a meeting during the summer that trains Clubs and Orgs of the policy and procedures of Clubs and Orgs.

- 5. Katelyn Rauch

Cassandra Silic 2/16/09 7:51 PM

Comment: Please be advised that the name of the product, “Audible Magic” was unknown during the Senate meeting that took place on February 11, 2009. The name was learned after the meeting had occurred but is included in the minutes for clarity for the reader. Should there be any questions or concerns regarding this week’s minutes, please contact the Director of Operations at (805) 437-2734.

- a. I agree with Kevin, however, the policy does not need to be modified now. We can notify Clubs and Orgs now that there may be changes in the future.
- 6. Jennifer Chapman
 - a. Lauren Pollack can assist in getting a focus group together to discuss reimbursement guidelines.
- 7. Kevin Schallert
 - a. Club members should be invited to the next meeting.
- 8. Dustin Erickson
 - a. There is a three-year strategic plan:
 - i. Where do we want to see Clubs and Orgs in three years?
- 9. Jennifer Chapman
 - a. All money that is requested is carefully reviewed by me and Christine.
- 10. Adriana Franco
 - a. Is the \$200.00 intended for fundraising?
- 11. Lauren Pollack
 - a. Last year the money was set aside and a club needed to submit a request to use that money.
- 12. Dustin Erickson
 - a. This system was difficult to budget before because it was not easy to determine the budget.
 - b. We want clubs to utilize the money that is given to them.
- 13. Alexandra Mitchell
 - a. The \$200.00 is specifically set aside for fundraising and there is a policy on this.
- 14. Adriana Franco
 - a. We could set aside a certain amount of money for fundraising and clubs that obtain this money will be determined on a first-come-first-serve basis.
- 15. Kevin Schallert
 - a. This is a good system; clubs can come to meetings to obtain fundraising money. In addition, each club will need to submit a detailed report of all expenditures.
- 16. Jennifer Chapman
 - a. Christine looks at expenditures.

17. Alexandra Mitchell
 - a. This system will give Clubs and Orgs more accountability.
 - b. Is this to take effect immediately?
18. Kevin Schallert
 - a. It is on the policy so we should enforce it or remove it from the policy.
19. Jennifer Chapman
 - a. I agree with Dustin; we want clubs to utilize the money that is provided for them. As Student Government members, please make sure that the process is not intimidating. If we are to require a detailed report of expenditures, then clubs should be trained on how to complete these reports.
20. Katelyn Rauch
 - a. Senators can assist with the training.
21. Adriana Franco
 - a. We will need all Student Government's help. We are here to support the students.
22. Kevin Schallert
 - a. We need to make sure that the Clubs and Orgs can thrive.
 - b. We also need to remain consistent to our policy.
23. Alexandra Mitchell
 - a. There is a balance: we need to be accountable for ASI's money but we also want Clubs and Orgs to succeed.
24. Dustin Erickson
 - a. Should we postpone for next week's working meeting?
25. Kevin Schallert
 - a. We should have Clubs and Orgs come to the meeting to discuss it with us.
 - b. Move to table the Club Funding Policy
 - i. Seconded by Erica Roundy.

- 8) Approvals
- 9) New Business and Report Questions
 - a. Lauren Pollack

- i. Casa Pacifica has several presents left from the holiday season that they wish to store for future holidays/events. Please email Lauren if you are interested in organizing the gifts.
 - ii. The library currently goes through two toner cartridges per month and 10,000 sheets of paper every two days. Please encourage students that this is a green campus and to conserve as much as possible.
- b. Alexandra Mitchell
 - i. Next week Commissioner Lund will be speaking at our meeting regarding civic engagement. Please be on time and well-dressed.
- c. Kevin Schallert
 - i. I am having trouble printing at the Hub.
- d. Dustin Erickson
 - i. Sarah had suggested that a task group be assigned to discuss and accomplish future goals.
- e. Alexandra Mitchell
 - i. Talk to Christine about the follow through of a job and also printing in the Hub.
- f. "AudibleMagic"
 - i. April Burger
 - 1. IT monitors how the campus is using the internet. I am not sure if this system is used on the secure or unsecured server.
 - ii. Lauren Pollack
 - 1. If the system detects illegal activity, the student is "kicked off" the internet for 30 minutes.
 - iii. April Burger
 - 1. The wireless server is a secured server. Housing has an unsecured server. I am not sure if this is monitored by AudibleMagic.
 - iv. Dustin Erickson
 - 1. Should we post this as a discussion item?
 - v. Kevin Schallert
 - 1. Can an IT member attend next week?
 - vi. Sarah Mahon
 - 1. The system works like this
 - a. On the first attempt, there is a 15-minute timeout.
 - b. On the second attempt, there is an hour timeout

- c. On the third attempt, the internet disconnects.
 - 2. There are two servers in Housing. The unsecured one is so students can play video games. The system is meant to disrupt illegal downloading from programs such as Limewire or file sharing; person-to-person file downloading.
- vii. Kevin Schallert
 - 1. In the anonymous letter submitted, a student was "kicked off" the internet while downloading legal files.
- g. Alumni and Friends Fee
 - i. Erica Roundy
 - 1. The implementation of the five dollar fee every semester is a good idea.
 - ii. Alexandra Mitchell
 - 1. I am concerned that this fee can "snowball" throughout the years or that other small fees from other organizations can be included in the student fees.
 - 2. The CSSA fee of one dollar per semester is still highly contested.
 - iii. Dustin Erickson
 - 1. Can students opt out of this fee?
 - iv. Katelyn Rauch
 - 1. The fee would be mandatory. Students who leave the university before graduation will be reimbursed. The purpose behind the fee is to make the Alumni and Friends Board completely sustainable.
 - v. Erica Roundy
 - 1. I like the idea of the fee because it is important to build a sense of spirit on campus.
 - 2. There needs to be a strong sense of graduate community.
 - vi. Katelyn Rauch
 - 1. This is just an idea but one campus has already implemented the fee.
- h. Campus Logo
 - i. Katelyn Rauch
 - 1. There is a rumor that a new logo has been found.
 - ii. Alexandra Mitchell
 - 1. There is no new logo that I am aware of.

i. Jennifer Chapman

i. The Nursing Program is interested in the Clothing for a Cause. We should consider teaming up with them.

j. Dustin Erickson

i. I will send Clubs and Orgs invitations to the Senate meetings.

10) Adjournment

a. Meeting adjourned at 8:17 p.m.