



Norma Harrington Elementary School

2501 Gisler Avenue - Oxnard, CA 93030 - (805) 487-7574 / Fax (805) 486-8364
www.oxnarded.org/Harrington



School Site Council Meeting Minutes

Monday, January 25, 2010

6:00pm Public Meeting

Harrington Elementary Cafeteria

- I. Welcome, Introductions, Call to Order. The meeting was called to order by Mrs. Perla Del Castillo at 6:07pm. Members present were: Perla Del Castillo, Claudia Ávila, Debra Cordes, Carmen Hernández, Josephine Noyola, and Maritza Gutiérrez.
- II. Reading and Approval of Minutes - It was moved by Mrs. Gutierrez to approve the November & December minutes as presented; it was seconded by Ms Avila. It was voted on and passed.
- III. Reading and Approval of Agenda - It was moved by Mrs. Hernandez to approve agenda as is; it was seconded by Ms. Noyola. It was voted on and passed.
- IV. Committee Reports & School Update
 - a. Principal's Report
 - i. General Information
 - *The teachers are focusing on the CST release questions. There are only 60 school days left until the state exams.
 - *Students are given many assessments throughout the year to determine areas that they need intervention in. Teachers have administered the DIBELS test, SAS Form B along with various other tests.
 - *Fieldtrips: 3rd grade will be attending the New West Symphony Concern at the Oxnard Performing Arts Center on Thursday 1/28/10. The 4th graders and Newcomers will be attending the Dance in Flight performance at Pepperdine on Wednesday 2/3/10. The 6th graders will be going to the La Brea Tarpits on Thursday, 2/4/10. Most grade levels will get to attend at least one field trip during this school year.
 - *Math test scores were distributed and explained.
 - *Budget was distributed and discussed, it was explained that most of the money is for personnel and materials. Mrs. Cordes reminded parents that any extra money will be used towards technology.

*Kindergarten extended day was discussed, the teachers found it difficult to have students for a longer period of time with no instructional assistants or partner teacher in the classroom. We will probably be going back to early and late Kindergarten classes next year. For the remainder of the school year we are asking approval for an additional ISP teacher to assist Kindergarten.

*SSC bylaws were distributed and discussed. It was noted that there are 4 basic changes 1) School Improvement Plan will be changed to Single Plan for Student Achievement 2) In Article VIII membership term will be for 2 years and will be staggered so every year there will be a group of experienced members. 3) In Article IX, section 3 will be added where the school leadership team will be a working committee on School Site Council and SSC will have at least one leadership team representative. 4) In Article XII #2 will be removed. It has been too much to difficult to implement. Will request approval for By-law changes during action items.

*Uniform Complaint Procedure was explained to the parents. The Uniform Complaint Procedure is for specific complaints alleging unlawful discrimination or harassment based on ethnic group identification, race, ancestry, national origin, religion, age, or sexual orientations in the implementation of programs that receive financial assistance. Complaints about how your child is treated in the classroom are different types of complaints. Those complaints should go first to the teacher and then the principal if you are not in agreement with how the situation was resolved.

ii. **Leadership**

No items at this time.

iii. **SB65 - Outreach Specialist**

NfL pamphlet was distributed to parents and NfL services were discussed. New NfL Liaison is Pamela Lopez and she can be reached at 240-1135, her office in the Harrington Family Center.

iv. **ELAC representative**

No report at this time.

V. Action items:

*A motion was passed by Ms. Avila to accept budget recommendation to include ISP teacher for Kindergarten. It was seconded by Ms. Del Castillo. It was voted on and passed.

*A motion was passed by Ms. Noyola to approve the By-laws as presented. It was seconded by Ms. Avila. It was voted on and passed.

VI. School Site Concerns:

Question from parent: Will each Kindergarten teacher have an ISP teacher helping her? Answer: No, there will be 1 ISP teacher and she will assist the 4 Kindergarten teachers on a rotating basis. There were no other questions or concerns.

VII. Items for Future Agenda:

None

VIII. Set next meeting date:

Tuesday, February 23, 2010 at 6pm in the cafeteria.

a. Adjournment: Mrs. Gutierrez motioned to adjourn the meeting, it was seconded it by Mrs. Hernandez. It was voted on and passed. Meeting was adjourned at 7:05pm.