



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4245 Market Street, Suite 204-74
Ventura, CA 93003

Mailing Address: 4651 Telephone Rd, #200
Ventura, CA 93003-8393
(805) 658-4193
www.vccw.net

VENTURA COUNTY SUPERVISORS

DISTRICT I

Steve Bennett

DISTRICT II

Linda Parks

DISTRICT III

Kathy Long

DISTRICT IV

Peter C. Foy

DISTRICT V

John C. Zaragoza

COMMISSION MEMBERS:

DISTRICT I

Diana Goodrow

Vacancy

Vacancy

TRICT II

Riggan

Kitty Dill

Vacancy

DISTRICT III

Nancy Lee Phillips

Ruth A. Funk

Vacancy

DISTRICT IV

Jan Lawrence

Shanté Morgan-Durisseau

Debra Bagley

DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

AGENDA REGULAR MEETING

Date: Monday, February 25, 2013

Location: **Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010**

6:30 P.M.

If members of the public would like to speak about an agenda item, notice should be given to the Commission Chair stating the agenda item number. If the item is not on the agenda, notify the Chair prior to the start of the meeting, or during the Public Comments part of the meeting by giving the topic on which they wish to speak. Each speaker will be allowed three minutes to address the Commission. The entire public comment period is limited to thirty (30) minutes total.

1. Call to Order- Mission Statement The Ventura County Commission for Women encourages, supports and facilitates the empowerment and education of Ventura County Women. Lee Riggan
2. Roll Call & Welcoming of Guests Diana Goodrow
ABSENTEE POLICY: Bylaws Article 4, Section 4.1 & 4.2
3. Adoption of Agenda
4. Public Comment – This is the opportunity for the members of the public to address items not on the agenda
5. Approval of Minutes of Meetings of January 28, 2013 Diana Goodrow
6. Executive Officers Reports – Written reports with 2 minute timed oral presentation of key items.
 - a. Treasurer a. Jan Lawrence
 - b. Corresponding Secretary b. Carmen Hurd
 - c. Recording Secretary & Advocacy Representative on CAWA, RRN, ACCW, NACW, California Commission on the Status of Women & Girls, Ventura County Women's Forum c. Diana Goodrow
 - d. Vice Chair & PR News Release d. Kitty Dill
 1. Approve News Release e. Lee Riggan
 - e. VCCW Chair 2011-2013
7. Committee Reports & Recommendations:
 - a. Status of Women & Girls in Ventura County Presentation a. Shante Morgan-Durisseau & Diana Goodrow
 1. Approve Presentation Strategy Recommendation(s)
 - b. Women's History Month Project Committee Report b. Kitty Dill; Carmen Hurd
 1. Approve Committee Recommendation(s)
8. Discussion:
 - a. Community Conversation about Status of Women & Girls Study – Conversation 4:00 p.m. on Thursday, March 28, 2013 on the study findings and recommendations to community groups, by VCCW, VCCF, and the Women's Legacy Fund, for feedback on priorities for the Commission going forward. This will provide an opportunity for WLF & community groups to digest the report and think about how it might impact their grantmaking in future years. Location: 4001 Mission Oaks Blvd., Camarillo at 4 p.m.
 - b. Plans for participation in March's Women's History Month projects, e.g., Board of Supervisors' Proclamation; CSUCI Multicultural Program
9. Commissioners' Discussion, Information Items, Announcements & Future Agenda Items. Items Commissioners wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by the Commissioners may also be made at this time.
10. Next VCCW Meetings:
 - a. Tuesday, February 26, 2013 at 11 a.m. Board of Supervisors Presentation of Study
 - Monday, **March 25, 2013**, VCCW Regular Meeting at Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010 at 6:30 P.M
 - b. Thursday, **March 28, 2013**, Community Conversation on Status of Women & Girls Study, VCCF 4001 Mission Oaks Blvd, Camarillo at 4 p.m. (Agenda will be posted)
11. Adjournment 8:30 p.m.

Posted February 22, 2013

In compliance with American Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meetings, or to participate at Commission meeting, please contact the Commission office at (805) 658-4193. Please notify the Commission three days prior to the meeting date, for the Commission to make reasonable arrangements and ensure accessibility.

(28 CFR 35.102-35.104; AL Title II



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COMMISSION MEMBERS:

- DISTRICT I
Diana Goodrow
Vacancy
Vacancy
- DISTRICT II
Lee Riggan
Kitty Dill
Vacancy
- DISTRICT III
Nancy Lee Phillips
Elvia Guizar
Ruth A. Funk
- DISTRICT IV
Jan Lawrence
Shanté Morgan-Durisseau
Debra Bagley
- DISTRICT V
Ina Howard
Carmen Hurd
Ana Cristina Flores

The regular meeting of the Ventura County Commission for Women was held on Monday, January 28, 2013, in the Community Room of the Camarillo Police Department at 3701 Las Posas Road, Camarillo, CA 93010.

Chair, Lee Riggan, called the meeting to order at 6:41 p.m.; the Recording Secretary, Diana Goodrow, was present and read the VCCW Mission Statement.

Present were: Chair Lee Riggan; Vice Chair Kitty Dill; Treasurer Jan Lawrence; Recording Secretary Diana Goodrow; Corresponding Secretary Carmen Hurd; Ruth A. Funk; Nancy Lee Phillips; Shanté Morgan-Durisseau; Debra Bagley; and Ina Howard.

Absent were: Ana Christina Flores; Rosandra Esquivel; Joni Holling; Elvia Guizar.

Guests present: Linda Catherine Le, MPPA, Management Analyst County NAACP Saturday School Executive Director Cassandra Slay; Ashley Wagner, Field Representative for Supervisor Kathy Long; Vanise Castillo-Saad, Senior Executive Aide for Supervisor Linda Parks; and Ventura County Supervisor District 2 Linda Parks; and, Ventura County Supervisor District 3, Kathy Long.

The agenda was approved as printed by general consensus.

There was no public comment.

The NAACP Saturday School Executive Director Cassandra Slay was introduced and welcomed. She spoke about her experience and work providing professional leadership that is benefiting children in the 23 year old organization (established in 1990). A key issue the Saturday School is currently addressing is bullying and harassment some of the children have faced in public schools. Ms. Slay was presented with a certificate and a small gift of appreciation.

It was moved by Shante Morgan Durisseau and seconded by Ina Howard to approve the minutes of November 10 and December 17, 2012 as written. The motion passed unanimously. The minutes of June 25, 2012 were not presented at this time and were tabled.

Supervisor Kathy Long and Supervisor Linda Parks and their staff members were welcomed.

We were informed of the commissioners concerns about the commission's operations and that the study on the status of women and girls had a date certain for presentation to the board of supervisors of February 26. No time certain as yet.

Also discussion included the concerns about the commission acting outside of its area of responsibility with no clear guidelines in relation to issues of bank book or check book.

The other areas of concern are our membership in outside organizations without pre-approval of Board of Supervisors. There is no record of board approval of our current bylaw. And the last approved were in 1998. Our role of an advisory body is unclear. Is it the board's responsibility to engage the commission?

The commission is unfunded and unmandated and the board gives us inkind contribution by providing us the use of an office, meeting space, copy machine and phone.

We asked for clear guidelines and direction and definition of advisor's role and we welcome all suggestions and recommendations. District 4 expressed concern about their inability to schedule a meeting with their supervisor.

We thanked the supervisors for their support and their attendance at our meeting and look forward to presenting the study on the status of women and girls at the February 26th meeting.

Executive Officers Reports:

1. Treasurer Jan Lawrence reported the balance of the restricted funds was \$1,977.68 and Grant fund balance was \$900.00 with an outstanding bill of \$400 to be paid. The

CALL TO ORDER & MISSION

ROLL CALL

AGENDA

NAACP SATURDAY SCHOOL

MINUTES

VCCW UPDATE

OFFICERS' REPORTS



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- Checking Account balance was reported as \$413.77.
2. Corresponding Secretary Carmen Hurd reported there were no correspondence received in the office; however, a letter of resignation was received by the Chair from Commissioner Elvia Guizar.
 3. Diana Goodrow, Recording Secretary & Advocacy Representative reported on CAWA, RRN, ACCW, NACW, California Commission on the Status of Women & Girls, Ventura County Women's Forum Collaborative & the California Women's Policy Summit "Advancing Women's Health, Wealth, and Power" hosted by California Center For Research on Woman and Families." A written report was distributed and a verbal report on attendance at the ACCW Association of California Commission for Women's quarterly meeting, the NACW National Association of Commissions for Women Annual meeting to be held July 24-27, 2013, the inaugural Women's Policy Summit held January 17, 2013 focusing on public policy affecting women and girls in California; The Reproductive Rights Network celebration of the Roe vs. Wade Forty Year Anniversary; and the Ventura County Women's Forum Collaborative. She brought back the report on Women Veteran and the effort to encourage them to participate in a study to develop a roster of women veterans and to inform them of the many benefits and services available to them.
 4. Vice Chair Kitty Dill presented a draft news release for the February 25, 2013 Commission meeting.
 5. VCCW Chair 2011-2013 reported on the date, time, and place approved for a meeting on the new VCCW office and meeting space. A written report was distributed.

Discussion in preparation for the VCCW Study Session with the Board of Supervisors was tabled at this time due to the focus on preparation for the Status of Women & Girls presentation.

STUDY
SESSION

Discussion:

DISCUSSION

1. Preparation for VCCW Study Session with Board of Supervisors. No discussion was held at this time.
2. Review of Retreat Report was continued for discussion at next meeting.
3. Commissioners' Conversation on study recommendations to establish the Commission's goals, e.g., County Tour of political & career role models for girls No discussion was held and it will be brought back to a future meeting.
4. Community Conversation about Women will be held in March to review the findings and recommendations for community groups, with the Women's Legacy Fund, for feedback on priorities for the Commission going forward, and to provide opportunity for WLF & community groups to digest the report and think about how it might impact their grant making in future years. After much discussion it was decided to schedule the meeting for either 8 a.m. or 4:30 p.m. Thursday or Friday and to obtain confirmation from VCCF.
5. Commissioners were asked to draft a letter and sent to legislators supporting CEDAW. Commissioner Carmen Hurd will email a sample letter
6. Discussion on the Rosa Parks 100th Year Anniversary during February's Black History Month suggestions included, partnering with another organization could be considered. Commissioners were encouraged to participate with others.
7. Commissioner Debra Bagley will forward to Commissioners the CSUCI Plans for participation in March's Women's History Month projects, e.g., Board of Supervisors Proclamation; CSUCI Multicultural Program

Action Items.

ACTION ITEMS

1. No action was taken to approve the presentation strategy for the Status of Women & Girls in Ventura County Study however it was agreed that Shante Morgan Durisseau, Diana Goodrow, and Lee Riggan would work on the presentation at a date and time to be determined.



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- 2. No action was taken to approve the Commissioners' Conversations on the study recommendations to establish goals for VCCW.
- 3. The meeting of the VCCW with the Women's Legacy Fund and VCCF called "Community Conversations on the Study Recommendations" was approved by unanimous consent to be held March 28 at or after 4 p.m. at VCCF new facility.
- 4. It was moved by Nancy Lee Phillips and seconded by Jan Lawrence to approve the Women's History Month Project and the appointment of Committee Co-Chairs, Kitty Dill and Carmen Hurd. The motion passed unanimously. Commissioner Debra Bagley volunteered to confirm a proclamation's calendar date with Supervisor Foy's office.
- 5. By unanimous consent the February News Release as corrected was approved.

Commissioners' District & Ambassadorship Reports:

- 1. Commissioner Lee Riggan reported on her participation in the January 19 National Day of Service at the Ventura Hillside Conservancy and her and other Commissioners' (Shante Morgan Durisseau, Debra Bagley, Ina Howard) participation in the January 21 MLK Celebration & Walk at Oxnard Performing Arts Center Program, "Our World, His Dream, Freedom, It's Happening in Ventura County."
- 2. Commissioners Debra Bagley, Shante Morgan Durisseau, and Jan Lawrence reported they were successful in scheduling a meeting with Supervisors Foy's Staff person to discuss the Status of Women & Girls report.

AMBASSADOR -
SHIPS
REPORTS

The next meeting of the VCCW will be Monday, February 25, 2013, VCCW Regular Meeting at Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010 at 6:30 P.M.

FUTURE
MEETINGS

It was moved by Shanté Morgan Durisseau and seconded by Debra Bagley to adjourn the meeting at 9:15 p.m. By unanimous approval the meeting was adjourned.

ADJOURNMENT

Submitted by
Diana Goodrow
Recording Secretary

Approved as
Printed/Corrected
on _____
