



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4601 Telephone Road, Suite 117,
Ventura, CA 93003

Mailing Address: 4651 Telephone Rd, #200
Ventura, CA 93003-8393
(805) 658-4193

www.vccw.net

VENTURA COUNTY SUPERVISORS

DISTRICT I

Steve Bennett

DISTRICT II

Linda Parks

DISTRICT III

Kathy Long

DISTRICT IV

Peter C. Foy

DISTRICT V

John C. Zaragoza

COMMISSION MEMBERS:

DISTRICT I

Diana Goodrow

Rosandra Esquivel

Joni Holling

DISTRICT II

Lee Riggan

Kitty Dill

Vacancy

DISTRICT III

Nancy Lee Phillips

Elvia Guizar

Ruth A. Funk

DISTRICT IV

Jan Lawrence

Shanté Morgan-Durisseau

Debra Bagley

DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

AGENDA REGULAR MEETING

Date: Monday, September 24, 2012

Location: **Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010**

6:30 P.M.

If members of the public would like to speak about an agenda item, notice should be given to the Commission Chair stating the agenda item number. If the item is not on the agenda, notify the Chair prior to the start of the meeting, or during the Public Comments part of the meeting by giving the topic on which they wish to speak. Each speaker will be allowed three minutes to address the Commission. The entire public comment period is limited to thirty (30) minutes total.

1. Call to Order- Mission Statement The Ventura County Commission for Women encourages, supports and facilitates the empowerment and education of Ventura County Women. Riggan
2. Roll Call & Welcoming of Guests Goodrow

ABSENTEE POLICY: The Bylaws Article 4, Section 4.1 & 4.2 read: Notice of absence must be given to the Chair at least 24 hours prior to the meeting. Recommendation for removal may be made when the bylaws have been knowingly violated or as a result of three (3) absences from regular monthly meetings during each year, beginning on July 1.
3. Adoption of Agenda
4. Public Comment – This is the opportunity for the members of the public to address items not on the agenda
5. Domestic Violence Month Presentation: Interface Children & Family Services, Rachel Navarro, Program Manager. Kitty Dill
6. Approval of Minutes of Meetings of June 25 & August 30, 2012 Diana Goodrow
7. Executive Officers Reports – Written reports with 2 minute timed oral presentation of key items. Jan Lawrence
Carmen Hurd
Diana Goodrow
Kitty Dill
Lee Riggan
 - a. Treasurer
 - b. Corresponding Secretary
 - c. Recording Secretary & Advocacy Representative on CAWA, RRN, ACCW, NACW, California Commission on the Status of Women & Girls (9/10/12) & Ventura County Women's Forum Collaborative (9/8/12); & August 26th Women's Equality Day.
 - d. Vice Chair
 - e. Chair
8. Committee Reports (Written) & their Recommendations: a. Shanté Morgan-Durisseau, Diana Goodrow, Jan Lawrence, Lisa Studley, Kara Hillock
 - a. Status of Women & Girls Committee & K&M Enterprises
 - 1) Review history of the VCCW Study on the Status of Women & Girls.
 - 2) Consider the progress of the K & M Enterprises on the "Status of Women & Girls Report;
RECOMMENDATION: Approve the payment of the 5th Invoice of \$3,800
 - 3) Review & Discuss the Draft of the Study & the Presentation Strategy.
RECOMMENDATION: Approve the Draft of the Status of Women & Girls & the Presentation Strategy.
 - 4) Women's Legacy Fund Grantee Reception is being held on October 10, 2012 11:30 a.m. to 2 p.m., at the Saticoy Country Club, 4450 North Clubhouse Drive; Somis, CA 93066; Phone: (805) 485-4956. The VCCW Status of Women & Girls 10 minutes Presentation is scheduled at 1:30 p.m. Commissioners will contribute \$400 for a table of eight, and these commissioners will attend. They may assist with the presentation.
RECOMMENDATION: Approve the attendance of Commissioners at the event open to the public to represent VCCW & the Status of Women & Girls Report at which the rules of the Brown Act will be observed.
 - b. Public Relations b. Kitty Dill
 - 1) Approve Recommendations of the Public Relations Committee c. Elvia Guizar
 - c. Recognition Fundraising
 - 1) Consider changing the fundraiser to a Tea and Recruitment event entitled "VCCW Women Making History Awards"
RECOMMENDATION: Approve the title "VCCW Women Making History" for a Recognition & Recruitment Tea to be held March 16, 2013.
 - d. Report on the preparation for the VCCW Study Session with the Board of Supervisors. d. Lee Riggan, Diana Goodrow
RECOMMENDATION: Accept the Report for the October 23rd Study Session at 1:30 p.m.



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9. Action Items.

- a. Tuesday, November 20, Board of Supervisors Presentation "Status of Women & Girls Report"
 1. The Board of Supervisors Presentation has been changed to November 20, time to be determined.
 2. Consider the Conveyance letter, attached Status of Women & Girls Report, to be provided electronically by November 13th and a PowerPoint Presentation by November 17th to Supervisor Zaragoza for the Ventura County Board of Supervisors
RECOMMENDATION: Approve the date of November 20th and the preparation of the material for the Board of Supervisors November 20th meeting; and present in draft form at November 10th Retreat.
 - b. Publication & Distribution Expenditure for the "Status of Women & Girls Report"
 1. Consider an expenditure to the K&M Enterprises for the production of 100 CDs for the Status of Women & Girls Study; This will include CDs, jewel cases, & title covers,
RECOMMENDATION: Approve the expenditure for the production of 100 CDs for the "Status of Women & Girls" study to be used for VCCW History files & for Distribution of the Study, to be produced by K & M Enterprises, Inc.
 - c. 2012-2013 Agenda Calendar
 1. Consider the Executive Committee's recommended meeting dates for the 4th Monday of the month except for November and December of 2012.
RECOMMENDATION: Approve November 10th for the meeting of the Annual Retreat; and, approve December 17th for the final meeting of 2012.
 - d. 2012 Retreat
 1. Consider the Executive Committee's recommendation that the Retreat Location be Mira Vista Village, 2740 E. Ponderosa Drive, Camarillo, CA 93010 and that the a deposit of \$100 be approved.
RECOMMENDATION: Approve Retreat Location to be Mira Vista Village, 2740 E. Ponderosa Dr., Camarillo and Approve a deposit of \$100 be submitted.
 2. Consider the Executive Committee's recommendation that the Retreat Facilitator be Cynthia King at a fee of \$250.
RECOMMENDATION: Approve the Retreat Facilitator to be Cynthia King at a fee of \$250.
 - e. 2012-2013 VCCW List of Tasks for Consideration
 1. Consider the Executive Committee's draft of the lists of tasks anticipated for this term. RECOMMENDATION: Review & select your area of interest & contribution.
 - f. United Way Day of Caring – A VCCW Cadre of Commissioners may volunteer for "Live United" with the goal of providing a helping hand to nonprofits in need on September 29th.
RECOMMENDATION: Approve VCCW support of the United Way Day of Caring.
10. Commissioners' District & Ambassadorship Reports (Oral Reports &/or news clippings on actions effecting women & families in the districts (e.g. council meetings, organization events, activities current & planned)
11. Commissioners' Discussion, Information Items, Announcements & Future Agenda Items.
Items Commissioners wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by the Commissioners may also be made at this time.
12. Upcoming Events:
 - a. VCCW Regular Meeting on October 22, 2012 at Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010 at 6:30 P.M.
12. Adjournment 9:00 p.m.

a. Shanté Morgan-Durisseau, Diana Goodrow, Jan Lawrence, Lisa Studley, Kara Hillock

Lee Riggan

Executive Committee

Executive Committee

Executive Committee

Carmen Hurd

Posted September 18, 2012

In compliance with American Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meetings, or to participate at Commission meeting, please contact the Commission office at (805) 658-4193. Please notify the Commission three days prior to the meeting date, for the Commission to make reasonable arrangements and ensure accessibility.

(28 CFR 35.102-35.104; AD/ Title II