



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4601 Telephone Road, Suite 117,
Ventura, CA 93003

Mailing Address: 4651 Telephone Rd, #200
Ventura, CA 93003-8393
(805) 658-4193
www.vccw.net

AGENDA SPECIAL MEETING

Date: Thursday, August 30, 2012

Location: **Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010**

8:00 P.M.

VENTURA COUNTY SUPERVISORS

DISTRICT I

Steve Bennett

DISTRICT II

Linda Parks

DISTRICT III

Kathy Long

DISTRICT IV

Peter C. Foy

DISTRICT V

John C. Zaragoza

COMMISSION MEMBERS:

DISTRICT I

Diana Goodrow

Rosandra Esquivel

Joni Holling

DISTRICT II

Lee Riggan

Kitty Dill

Vacancy

DISTRICT III

Nancy Lee Phillips

Elvia Guizar

Ruth A. Funk

DISTRICT IV

Jan Lawrence

Shanté Morgan-

Durisseau

Debra Bagley

DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

If members of the public would like to speak about an agenda item, notice should be given to the Commission Chair stating the agenda item number. Each speaker will be allowed three minutes to address the Commission.

1. Call to Order- 6:30 p.m. Mission Statement The Ventura County Commission for Women encourages, supports and facilitates the empowerment and education of Ventura County Women. Riggan
2. Roll Call & Welcoming of Guests Goodrow

ABSENTEE POLICY: The Bylaws Article 4, Section 4.1 & 4.2 read: Notice of absence must be given to the Chair at least 24 hours prior to the meeting. Recommendation for removal may be made when the bylaws have been knowingly violated or as a result of three (3) absences from regular monthly meetings during each year, beginning on July 1.
3. Adoption of Agenda
4. Approval of Minutes of Meetings of June 25, & July 23, & August 27, 2012 Diana Goodrow
5. Executive Officers Reports – Written reports with 2 minute timed oral presentation of key items.
 - a. Treasurer Jan Lawrence
 - b. Corresponding Secretary Ina Howard
 - c. Recording Secretary & Advocacy Representative on CAWA, RRN, ACCW, NACW & Ventura County Women's Forum Collaborative; & August 26th Women's Equality Day. Diana Goodrow
 - d. Vice Chair Kitty Dill
 - e. Chair Lee Riggan
6. Committee Reports (Written) & their Recommendations:
 - a. Status of Women & Girls Committee & K&M Enterprises a. Shanté Morgan-Durisseau, Diana Goodrow, Lisa Studley, Kara Hillock
 - 1) Review history of the VCCW Study on the Status of Women & Girls.
 - 2) Consider the progress of the K & M Enterprises on the "Status of Women & Girls Report;
RECOMMENDATION: Approve the payment of the 4th Invoice of \$3,800
 - b. Public Relations b. Kitty Dill
 - 1) Approve Recommendations of the Public Relations Committee
 - c. Recognition Fundraising c. Elvia Guizar
 - 1) Consider changing the fundraiser to a Tea and Recruitment event entitled "VCCW Women Making History Awards"
RECOMMENDATION: Approve the title "VCCW Women Making History" for a Recognition & Recruitment Tea to be held March 16, 2013.
 - d. Executive Committee Representatives Report on the preparation for & framework of the VCCW Study Session with the Board of Supervisors. CEO staff, Linda Catherine Le, MPPA, Program Management Analyst's guidelines and structure for the participation & attendance of all Commissioners. d. Lee Riggan, Diana Goodrow
RECOMMENDATION: Accept the Report of the August 29th meeting of Commissioners Lee Riggan Char, & Diana Goodrow, Recording Secretary, with CEO Staff Linda Catherine Le, Program Management Analyst.
7. Action Items.
 - a. Tuesday, October 9, Board of Supervisors Presentation "Status of Women & Girls Report"
 1. Consider the Conveyance letter, attached Status of Women & Girls Report, to be provided electronically by October 2nd or 3rd and a PowerPoint Presentation by October 5 to Supervisor Zaragoza for the Ventura County Board of Supervisors
RECOMMENDATION: Approve the preparation of the material for the Board of Supervisors October 9th meeting; and present in draft form at September 24th meeting.
 - b. Publication of the "Status of women & Girls Report" for distribution.
 1. Consider in addition to CD & electronic format the hard copy publication of the Status of Women & Girls; RECOMMENDATION: Approve contributing balance of VCCW/VCCF Funds to the "Status of Women & Girls" budget for its hard copy publication, subject to Board of Supervisors approval and approve acceptance of the competitive bid.



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- c. 2012-2013 Agenda Calendar
 - 1. Consider the Executive Committee's recommended meeting dates for the 4th Monday of the month except for November and December of 2012.
RECOMMENDATION: Approve November 10th for the meeting of the Annual Retreat; and, approve December 17th for the final meeting of 2012.
- d. 2012-2013 VCCW List of Tasks for Consideration
 - 1. Consider the Executive Committee's draft of the lists of tasks anticipated for this term. RECOMMENDATION: Review & select your area of interest & contribution.
- 8. Commissioners' District & Ambassadorship Reports (Oral Reports &/or news clippings on actions effecting women & families in the districts (e.g. council meetings, organization events, activities current & planned)
- 9. Commissioners' Discussion, Information Items, Announcements & Future Agenda Items. Items Commissioners wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by the Commissioners may also be made at this time.
- 10. Upcoming Events:
 - a. VCCW Regular Meeting on September 24, 2012 at Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010 at 6:30 P.M.
- 12. Adjournment 9:00 p.m.

Posted August 29, 2012

In compliance with American Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meetings, or to participate at Commission meeting, please contact the Commission office at (805) 658-4193. Please notify the Commission three days prior to the meeting date, for the Commission to make reasonable arrangements and ensure accessibility.

(28 CFR 35.102-35.104; ADA Title II)