



VENTURA COUNTY COMMISSION FOR WOMEN

Lee Riggan, 2011-2012 Chair

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CHAIRMAN'S REPORT

DATE: APRIL 23, 2012

A. Accomplishments & Activities

- a. Assisted the Committee on the Status of Women & Girls identify "plan B" for an alternate consultant, contacted K&M Enterprises and requested a presentation at today's meeting. Plan B was recommended and sought due to requirements of consultant scope of work.
- b. Assisted the Committee on the Recognition Fundraiser Committee.
- c. Drafted letter to VCCF requesting approval for Fundraising to be undertaken for the March 2013 Recognition event.
- d. Met with the Committee on the Status of Women & Girls regarding management.
- e. Letter sent to VCCW to inform them of the Treasurer and her contact information.

B. Amended Bylaws submitted to Board of Supervisors

- a. Drafted letter to Board for transmittal of Amended Bylaws

C. County Plans for moving VCCW office and meeting room

- a. Contacted by Ventura County Facilities (Josh 805-658-4306) that the office and meeting room are to be moved perhaps next door to Room #117. After the move Room #117 will no longer be a county facility. The County has no space in Camarillo. Camarillo Facilities Administrator said their have no city space for VCCW either. VCCW uses the space for meetings of 15 commissioners, office space for files, computer and printer access and use, phone and message machine. The new space may be shared by several organizations. Security for VCCW files and assets was requested.

D. BiNational Health Week

- a. The Chair is representing VCCW on the BiNational Health Week 2012. The BHW 2012 Campaign focus will be on Access to Health Care & Health Care Reform; Women's Health; Mental Health; Adolescent's Health; Infectious Diseases; Chronic Diseases; and Occupational Health.
- b. Inaugural event and Policy Forum on Migration and Health will be held the first week of October in Mexico.
- c. BHW Conference in Ventura County will be held October 4 from 8:30 a.m. to 3:30 p.m. at Behavioral Health Dept., 1911 Williams Drive, Oxnard, 93036.
- d. Health Fairs in honor of the event will be found on the web site <http://www.binationalhealthweek.org>.
- e. October is celebrated as Promotoras Month with a Multicultural Festival and a 4-county celebration in Santa Barbara.

E. Recommendations to address on this Agenda – In order to assist the VCCW in carrying out its responsibilities two committees are needed to do so. The Oversight Committee to oversee the VCCW's responsibility over the Status of Women & Girls Committee. The

Operating Policies & Procedures Committee to address the relationship with the Board of Supervisors and the other responsibilities outside of the Commission. Direct the County Executive Office to Schedule a Study Session with the Board of Supervisors to Discuss the Commission's Future, as Requested by the Commission **"AND DIRECT THE COUNTY EXECUTIVE OFFICE TO CONDUCT A FISCAL AND ADMINISTRATIVE REVIEW AND REPORT BACK TO THE BOARD AT THE STUDY SESSION"**.

(Board of Supervisors, March 6, 2012 Summary)

- F. Report on the Board of Supervisors Due to time constraints this report will be provided at the next meeting.