



VENTURA COUNTY COMMISSION FOR WOMEN

Lee Riggan, 2011-2012 Chair

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CHAIRMAN'S REPORT

DATE: July 23, 2012

A. Accomplishments & Activities

a. Administration Issues

- i. County Ordinances – No response received as yet regarding Policies and Procedures for VCCW.
- ii. Information Technology Services, Mike Pettit, Chief Information Officer, meeting. The ITS department is willing to place a link from the VCCW website to the County site. PR Committee is checking to see if this is done.
- iii. VCCW Brochure assigned to the Public Relations Committee to look into.
- iv. VCCW Appointment Chart as of June 2012 has been prepared and is attached.
- v. No additional news on moving the VCCW office and no request has been needed for non-intrusive meeting locations (VCCW Vice Chair is the contact)

b. Improve Quality of Life – the Chair gathered information on the following and represented VCCW at some of the meetings:

- i. Ventura County Together – 1st Monday monthly at United Way. <http://www.vctogether.org/>. A collaboration of 40 non-profits, government agencies, and community members to address basic needs of food, shelter, and medical care for families in Ventura County. VCCF is the Fiscal Agent & Hugh Ralston is the contact.
- ii. Strengthening Families – November 7, 2012 will be a follow-up visioning session for next steps to advance this work in Ventura County. Check & register at www.familyresourcecenters.net.
- iii. “Cathy Brudnicki Homeless & Housing Fund” was established by the Ventura County Housing Trust Fund (VCHTF) to honor Cathy. VCHTF is launching its Revolving Loan Fund to assist development of affordable housing (new or rehab units) for low-income residents of Ventura County. We can make donations.
- iv. BiNational Health Week – Check the website for health fairs as there will be opportunities for TB tests, mammograms, cholesterol, etc. Those who would like to participate may notify Commissioner Riggan or PYPF CEO Maria Ryan at maria.ryan@sbcglobal.net. Website: <http://www.binationalhealthweek.org>.

c. Tasks Assigned by Board of Supervisors

- i. Fiscal & Administrative Review by Ventura County CEO
 1. There has not been a notification as yet from the Board of Supervisors or CEO regarding our letter submitting the Operating Policies & Budget to address the relationship with the Board of Supervisors and the other responsibilities outside of the Commission and approve by VCCW. The Board of Supervisors directed the County Executive Office to Schedule a Study Session with the Board of Supervisors to Discuss the Commission's Future, as Requested by the Commission “**AND DIRECT THE COUNTY EXECUTIVE OFFICE TO CONDUCT A FISCAL AND ADMINISTRATIVE REVIEW AND REPORT BACK TO THE BOARD AT THE STUDY SESSION**”. (Board of

Supervisors, March 6, 2012 Summary). Amended Bylaws will be part of this review.

- ii. Annual Report – The portion of the report on commissioner bios and photos has been prepared and submitted for review at this meeting. Ten bios have been received and will be edited to fit; six photo head-shots have been submitted. The goal is to have everyone’s photo and bio included. A group shot will be taken at the meeting this evening by Jesus Merino, a photographer at Merino Productions (jesus.merino@merino-productions.com).
- iii. Status of Women & Girls Study
 1. VCCF Fiscal Sponsor Relationship
 - a. Progress Report – This report was drafted by the VCCW Chair and is here this evening for approval to submitted to VCCF and the Ventura County CEO..
 - b. Oversight
 - i. Grid – showing the accomplishments reflected in the July invoice and is attached.
 - ii. The consultants have submitted an invoice for the July 30 payment. It will be presented by the Committee and has been evaluated by the VCCW Chair using the Oversight Grid.
 - c. Lets prepare for
 - i. Final Report will be ready by August 31, 2012.
 - ii. Power Teams presentation to the WLF Luncheon set for October 10, 2012
 - iii. Power Teams presentation to the Ventura County Board of Supervisors planned to be scheduled on one of the September meeting dates (11th, 18th, or the 25th)
 - d. Distribution Plan & Budget
 - i. VCCW budgeted \$1,250.00 for a manual presenting the compelling findings and striving to drive more money into Ventura County to resolve identified issues.
 - ii. A rough estimate of the cost to produce the manual similar to the VCCF model was provided by Nancy Mitchell Lithography of Oxnard. The VCCW model is described in her initial bid (& with an estimate of 92 pages) and the rough estimates are:
 1. 100 - \$3120.00 + tax (\$31.20 each + tax)
 2. 200 - \$5094.00 + tax (\$25.47 each + tax)
 3. 300 - \$7173.00 + tax (\$23.91 each + tax)
 4. 400 - \$8400.00 + tax (\$21.00 each + tax)
 - iii. Funding Strategies VCCW could carry out
 1. Develop Budget
 2. Operate a November polling site
 3. Request County grant
 4. Write letters of intent and Seek donations

d. Other

- i. Linda Garcia, at VCCF, gave approval July 20, 2012 for Fundraising to be undertaken for the March 2013 Recognition event with VCCF as the Fiscal Sponsor at 7% fee.

B. Report on the Board of Supervisors

<http://portal.countyofventura.org/portal/page/portal/bos/Archives>

http://gsa-docushare.countyofventura.org/dscgi/ds.py/Get/File-6366/Agenda_Calendar.htm

a. July 24, 2012

- i. Item 10: Semi-annual report received and filed of the Employee Fraud Hotline. The Auditor-Controller's Office officially established the Employee Fraud Hotline (Hotline) in August 2001 to address complaints of fraud, waste, and abuse, which indicate areas of risk and exposure to the County. Hotline issues may be reported by telephone at (805) 644-6019, e-mail at Fraud.Hotline@ventura.org , and regular mail through the Auditor-Controller's Office. (VERY INTERESTING.)
- ii. Item 11: Approval of extension of Simi Valley Library contract.
- iii. Item 13: MOU with UCSF for Mental Health Services Act Workforce Education & Training Nursing Intern Program.
- iv. Item 14: Approve MOUs on the Mental Health Services Act Prevention and Early Intervention Services with various agencies.
- v. Item 15: Approve California Dept. of Alcohol & Drug Program agreement.
- vi. Item 16: Approve amendment to Pacific Clinics for Transitional Age Youth Services.
- vii. Item 18: Approve amendment to ACE Provider Services Agreement with Clinics del Camino Real, Inc. to add a facility location in Moorpark and payment system reimbursement rate.
- viii. Item 29: Receive presentation by the Local Planning Council of their Early Childhood Programs.
- ix. Item 31: V.S.A. Children & Family Services & VC Probation Agency, Juvenile Services Division presentation on VC Self Assessment.
- x. Item 39: Approval of contract with Goodwill Industries of Ventura & Santa Barbara Counties, Inc. for a subsidized job placement program for CalWORKS recipients.

b. July 17, 2012

- i. Item 10: Requests for Election Services to be consolidated with the Presidential General Election to be held on Tuesday, November 6, 2012.
- ii. Receive and File the Certification of the Presidential Primary Election held on June 5, 2012.

The Board of Supervisors will observe a recess July 3 and July 10, 2012 and August 14 through September 4. In July they will have 3 meetings (the 17, 24, & 31). In August they will have only one meeting (August 7th).

Attachments:

- 1. VCCW Appointments as of June 28, 2012
- 2. Status of Women & Girls Oversight Grid