



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4601 Telephone Road, Suite 117,
Ventura, CA 93003
Mailing Address: 4360 E. Main St. #460
Ventura, CA 93003
(805) 658-4193
WWW.VCCW.NET /

DRAFT Minutes – April 30, 2008

GOVERNING BOARD – Ventura County Supervisors

Steve Bennett
Linda Parks
Kathy Long
Peter C. Foy
John K. Flynn

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41st Assembly
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A special meeting of the Ventura County Commission for Women was held in the Ventura County Community Foundation office at 1317 Del Norte, #150, Camarillo, on Wednesday, April 30, 2008. The Chair was present and called the meeting to order at 12:00 p.m.; the Recording Secretary was present.

Present were Chair Mary Pallant, Correspondence Secretary Diana Goodrow, Recording Secretary Lee Riggan, Treasurer Nancy Lee Phillips, and members Karen Peters, Sharon Hillbrant, Jan Lawrence, Shanté Morgan-Dunseu, Ina Howard, and Deborah DeVries. The Chair declared a quorum was present. Guests present were: Hugh Ralston, Clare Brown, and Susan N. Broidy.

Commissioner Phillips moved and Commissioner Lawrence seconded the adoption of the Agenda. The motion passed.

Susan Broidy spoke. She said that she was present to further the discussion.

Hugh Ralston introduced himself and began the discussion of the role of the VCCW in relation to the Ventura County Community Foundation. Commissioners were told that:

- 1) VCCW has established with VCCF a Donor Advised Pass-Through Fund under the name Ventura County Commission for Women Fund (the ~~Advisor Donor~~ is VCCW);
- 2) The purpose of the fund is "to encourage, support and facilitate the empowerment and education of Ventura County women through various projects, programs, and outreach" with the original purpose of the fund was to support the which Mr. Ralston said was to underwrite the costs of the anticipated series of community wide "forums" based on the Beijing Conference and other VCCW projects, but not for VCCW general business operations; the initial contribution to the Fund was a grant from the McCune Foundation specifically for that purpose
- 3) Distributions for the conferences are made based after upon a budget is presented and approved by VCCF, directed by the purpose of the Funds, and in alignment with the approved budget, as advised by Advisors (Forum Treasurer, VCCW Chair & Vice Chair) identified and authorized by VCCW. The advisor was and subsequently changed to be the Chairperson and Treasurer of the

CALL TO ORDER

ROLL CALL

AGENDA

PUBLIC COMMENT

ROLE OF VCCW IN RELATION TO VCCF

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VCCW with the resignation of the Forum Treasurer and change in VCCW officers;

4) Donations to this fund shall be considered charitable deductions as provided for by IRS code, and with VCCF assuming Fiscal Sponsorship, the McCune grant (which included seed money for the Forums) was ~~made delivered/sent directly~~ to VCCF on behalf of the VCCW conference;

5) An opportunity for a separate fund for the VCCW purposes could be set up; ~~however~~ VCCF does not serve as a charitable checking account service; Mr. Ralston noted his understanding concurred with Ms. Broidy's statement that the Forum Steering Committee doesn't determine or vote on expenditures of the funds. ~~"They serve in an advisory capacity;" and he said We have been informed that~~, "The Leadership Team on the Steering Committee is organized by VCCW and as the advisor is determined by the VCCW, as per its bylaws."

6) VCCF acts to protect the interest of the donors and donor restrictions are always followed.

Copies of both the VCCF Advised Pass-Through Fund Agreement and the "Draft Policy-Subject to Revision, VCCF Funds that Fundraise Policy Summary," were distributed. Mr. Ralston said that the nearest model VCCF has to VCCW and the Collaborative is the Social Justice Fund, which is also a donor advised fund where a steering committee acts as the fund's advisory.

Appreciation was expressed to Mr. Ralston for his explanation of the VCCW relationship to VCCF. Ms. Clara Brown was also thanked for her support of the VCCW Fund recordings.

The meeting was adjourned at 1:12 p.m.

Lee Riggan, Secretary

APPRECIATION

ADJOURNMENT

Approved as
Printed/Corrected
on _____

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CALENDAR

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|-------------|--|
| May 3, 2008 | VCCW Regular Meeting, 9 a.m.-12 p.m. |
| May 7, 2008 | Committee on the Status of Women &
Girls in Ventura County 2009 Report
1:00 p.m. at Café on A, A Street, Oxnard. |
| May 8, 2008 | Women's Forum Steering Committee
Meeting – Evaluation of Forum. |