

MINUTES

April 15, 1986

FRIENDS OF THE COMMISSION FOR WOMEN

Call to order: 8.10 p.m.

MEMBERS PRESENT: Lee Anderson, Bonnie Warrington, Anne Fischer, Margarita Corral, Priscilla Pike, Paula Shain, Isabel Wright, and Ginnie Connell.

MINUTES: The minutes of the meeting of March 18 were approved as written.

CORRESPONDENCE: Isabel reported that a letter of thanks had been sent to Perry Printing regarding their work on the brochure. Lee distributed a package of information received from the Commission for Women.

TREASURER'S REPORT: Ann Fischer reported that she had ordered new cheques with the new address, P.O.B. 7698, Ventura, Ca. 93006. The balance in hand was \$3,205.20, less \$500 deposit on the banquet room to the Westlake Plaza Hotel, leaving a net balance of \$2,705.20.

MOVED by Priscilla, seconded by Margarita that the deposit of \$500 on the banquet facilities be approved. CARRIED.

COMMISSION PRESENTATION: Ginny Connell reported that she had met with the consultant regarding the needs assessment. One last step remains to be taken, namely the writing of proposals that have come out of the needs assessment. Ginnie informed the Friends that the consultant was proposing the building of a Women's Center. Ginnie asked for feedback on the Friends' view of the feasibility of a Women's Center. She also asked if the Friends would be interested in being the agency of record for the proposal writing.

MOVED by Priscilla, seconded by Bonnie, that we investigate being the service agency for handling whatever is necessary to obtain funding for a new Ventura County Women's Center. CARRIED unanimously.

OLD BUSINESS: Paula reported that she was forwarding the amended brochure to Priscilla and that she expected to have some information on the name tags by the next meeting.

Membership: it was agreed that Ann would forward any membership enquiries received at the P.O.B. number to Bonnie, who then passes them on to the appropriate person. Bonnie would also acknowledge them with a form letter, a copy of which would go to the person who would be contacting the new member regarding volunteer work.

BANQUET: Facility and speaker: The members commended Margarita on the dinner arrangements she had made on their behalf. Before the meeting commenced the members had toured the proposed banquet facilities and met with Debbie Hawkins,

the Hotel's Corporate Coordinator, who had outlined the available options and answered a wide variety of questions.

Decorations: Priscilla undertook the coordination of the floral arrangements and the corsages or name tags.

Invitations and Programs: Lee agreed to be responsible for these, as she had been for the previous banquet.

Publicity: Paula reported that there would be an announcement in the Commission's newsletter of the banquet and the nomination form. Corporations will get pre-publicity if they buy a table before May 31st.

Reservations: Anne and Lee will meet later to discuss reservations.

Seating: Lee put forward the idea of a head table. There was considerable discussion regarding this topic.

Registration tables: Bonnie will organize the registration process, with Priscilla, Paula and Isabel responsible for ushering guests to assigned tables.

MOVED and CARRIED that the price of tickets be as follows:

Students (age 16 to 21)	\$21.50	(limited to 30)
Regular	\$30	
Patron	\$60	(10 per table = \$600)

NEW BROCHURE: Priscilla outlined her ideas regarding the new tri-color brochures which will be used to sell banquet tables to patrons and corporations. Members were asked to send names to Priscilla of individuals who are likely candidates for patron tickets. 400 brochures will be printed. The benefits that will accrue to patrons in the areas of publicity, tax exemption, and special recognition at the banquet will be stressed.

NEXT MEETING: The next meeting will be held Tuesday, May 20th, at 7.30 p.m. at 2220 Ventura Boulevard, Camarillo.

ADJOURNMENT: The meeting was adjourned at 10.05 p.m.