



# VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency  
4245 Market Street, Suite 204-74  
Ventura, CA 93003

Mailing Address: 4651 Telephone Rd, #200  
Ventura, CA 93003-8393  
(805) 658-4193  
www.vccw.net

## VENTURA COUNTY SUPERVISORS

### DISTRICT I

Steve Bennett

### DISTRICT II

Linda Parks

### DISTRICT III

Kathy Long

### DISTRICT IV

Peter C. Foy

### DISTRICT V

John C. Zaragoza

## COMMISSION MEMBERS:

### DISTRICT I

Diana Goodrow

Vacancy

Vacancy

### DISTRICT II

Lee Riggan

Kitty Dill

Vacancy

### DISTRICT III

Nancy Lee Phillips

Ruth A. Funk

Vacancy

### DISTRICT IV

Jan Lawrence

Shanté Morgan-

Durisseau

Debra Bagley

### DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

## MINUTES REGULAR MEETING Monday, April 22, 2013

The regular meeting of the Ventura County Commission for Women was held Monday, April 22, 2013, in the Community Room of the Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010. The Chair, Lee Riggan, called the meeting to order at 6:41 p.m. and read the mission statement. The Recording Secretary, Diana Goodrow, was present.

Present were: Chair Lee Riggan; Vice Chair Kitty Dill; Recording Secretary Diana Goodrow; Corresponding Secretary Carmen Hurd; Treasurer Jan Lawrence (6:50); Debra Bagley; Ina Howard (7:20 p.m.). A quorum was present.

Absent: Shante Morgan Durisseau; Nancy Lee Phillips; Ruth A. Funk; and Ana Cristina Flores.

Guests: Beth Meyer-Frank; Sherry Cash; Barbara Baham; Sylvia Martini; Leslie Escoto; Marcy Sherman; Debbie and William Gohlke; and Barbara Hatch.

The Agenda was adopted by consent.

There was no Public Comment.

Proclamation, acknowledgement, and appreciation certificates were presented to Soroptimist International of the Americas, Oxnard, Ventura, Camarillo, & The Conejo in recognition of Sexual Assault Awareness Month for conducting the outstanding presentation entitled, "Stop Human Trafficking & Sexual Slavery," March 7, 2013, Oxnard, California

The Chair assumed a motion to postpone the adoption of the minutes until the next meeting so that corrections could be made. The motion was adopted unanimously.

### Executive Officers Reports

1. The Treasurer reported there were no changes in our funds. In the future the report be emailed to members each month.
2. Corresponding Secretary reported a request was received from CASA to allow them to give a presentation and update the Commission on their programs.
3. Recording Secretary & Ambassador & Legislative Reporter reported on CAWA, RRN, ACCW, NACW, CCSW&G, & VCWFC.
4. Vice Chair & PR News Release
  - a. Kitty Dill moved and Diana Goodrow seconded to approve the News Release as amended. The motion was approved unanimously.
  - b. Jan Lawrence moved and Debra Bagley seconded to approve the News Release on the upcoming meeting. The motion was approved unanimously.
5. VCCW Chair 2011-2013 - As a result of the report the Commissioners expressed concern about the email from Linda Catherine Le. Carmen Hurd moved and Ina Howard second that the Commission collectively address all of the issues raised in the email and asked for clarification by the Chair of the violations and instructions by the Board of Supervisors. The motion was adopted unanimously.

By General Consensus discussion and approval of plans for further distribution of the Study was postponed pending approval of the Board of Supervisors.

By General Consensus update of submittal of study to U.S. Library of Congress with funds drawn from the grant was postponed pending approval by the Board of Supervisors.

Discussion was conducted on the Business & Professional Women of Conejo Presentation on May 2, 2013 about whether Board of Supervisors' approval was needed for this presentation. Further discussion was postponed pending approval of the Board of Supervisors on the distribution of the study.

Discussion of Policies & Procedures for presentation at the Board of Supervisors' Study Session was postponed due to the email received from the CEO's office (Linda Catherine Le) regarding an unidentified violation.

Discussion of the Mothers & Girls tours development was postponed for further discussion.

Run for Your Health 5K Run/Walk sponsored by Delta sigma Theta Sorority, Inc., Ventura County Alumnae Chapter was discussed. Carmen Hurd announced that she will participate in the 5K Run. Jan Lawrence moved

ROLL CALL

AGENDA

PROCLAMATION –  
SOROPTIMIST  
INTERNATIONAL OF  
THE AMERICAS

MINUTES

OFFICERS'  
REPORTS

COMMITTEE  
REPORTS

DISCUSSION

RUN FOR YOUR  
HEALTH FEE



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RATIFIED

and Carmen Hurd seconded the action to ratify the submittal and approve the reimbursement of the non-refundable fee of \$25 by Lee Riggan for the VCCW booth at the event as per the March 25, 2013 action approving the booth. The motion was approved unanimously.

VCCW response to the ACCW request for approximately 300 items from Ventura for the gift bags for delegates to the NACW conference in July in San Jose was discussed. Kitty Dill agreed to request items for the Chambers of Commerce in Ventura County.

VCCW consideration for participation in the next ACCW meeting in Santa Barbara on June 1, 2013 was discussed. Diana Goodrow has agreed to provide more details about the location through emails for those who may to attend.

Debra Bagley moved and Jan Lawrence seconded the following items be approved for future agenda items:

FUTURE AGENDAS

1. The Commissioner Ina Howard requested a speaker (Wes ) from Casa Pacifica for the May meeting.
2. Carmen Hurd requested to invite the speaker from CASA for the June meeting.
3. Jan Lawrence and Diana Goodrow requested the vote for VCWFC Membership & \$25 Dues
4. Selection of the 2013-2014 Executive Committee members to be on the June Agenda.

The motion passed unanimously.

It was moved by Kitty Dill and seconded by Debra Bagley to adjourn the meeting. The meeting was adjourned at 9:40 p.m.

ADJOURNED

Signature

Approved as  
Printed/Corrected  
on \_\_\_\_\_

Submitted by  
Diana Goodrow  
Recording Secretary