

VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency

505 Poli Street

Ventura, CA 93001

(805) 652-7611

www.vchsa.org/cfw/

COMMISSION MEMBERS:

DISTRICT I

Cecilia Fargo
Diana Goodrow
Debbi Steele

DISTRICT II

Janis Gardner
Lee Riggan
Mary Pallant

DISTRICT III

Rosalinda Figueroa
Sharon Hillbrant
Nancy Lee Phillips

DISTRICT IV

Jan Lawrence
Bonnie Warrington
Cynthia Hollister

DISTRICT V

Bea Gan
Ina Howard
Ruth Ann McAllister

MINUTES

July 9, 2005

Senior Nutrition Center

2220 Ventura Blvd., Camarillo, CA

1. **Call to Order** by Chairperson Goodrow at 9:20 a.m.

2. Roll Call:

| | | |
|-----------------------|---------------------|----------------------|
| P Cecilia Fargo | A Bea Gan | P Nancy Lee Phillips |
| P Diana Goodrow | A Roslinda Figueroa | P Cynthia Hollister |
| P Janis Gardner | P Sharon Hillbrant | A Debbi Steele |
| A Jan Lawrence | P Bonnie Warrington | A Lee Riggan |
| P Ruth Ann McAllister | P Ina Howard | |

3. **Reordering of Agenda:** None

4. **Public Comment:** None

5. **Consent Calendar:** Commissioner Fargo noted correction to spelling of Sue Broidy's name in 8.B. of the minutes. Commissioner Phillips moved that we approve the minutes of June 6, 2005; Commissioners Warrington seconded. Minutes were approved as corrected.

6. Order of Business

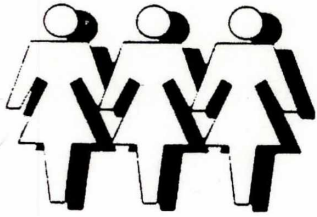
1. **Treasurer's Report:** Bank ending balance for May 31, 2005 was reported to be \$441.09, but did not receive a bank statement. Also will deposit the \$56.44 from our Conejo Valley Days work when we are able to access the account.
2. **Incoming Mail Report:** (on file) presented by Commissioner Goodrow.
3. **Incoming Calls:** Commissioner Goodrow referred callers that needed help to 211.

7. Old Business

A. Election of Officers:

- Commissioner Hollister nominated **Commissioner Goodrow as Chair**; Commissioner Phillips seconded the nomination
- Commissioner Gardner nominated **Commissioner Phillips as Co-Chair**; Commissioner Warrington seconded the nomination
- Commissioner Phillips nominated **Commissioner Steele as Correspondence Secretary**; Commissioner Fargo seconded the nomination
- Commissioner Phillips nominated **Commissioner Hollister as Recording Secretary**; Commissioner Gardner seconded the nomination
- Commissioner Warrington nominated **Commissioner McAllister as Treasurer**; Commissioner Hollister seconded the nomination.
- Commissioner Warrington moved to vote on the slate, Commissioner Hillbrant seconded the motion. **Motion passed, unanimous consent.**

Commissioner Gardner should have a press release put into Ventura County Star.
Commissioner Hollister to send out blank letterhead to Commissioners Phillips and Gardner.



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Appointment of Committee Chairs:

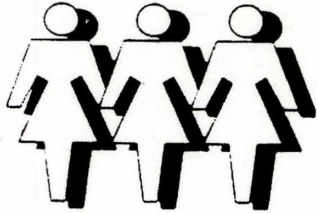
- Jan Lawrence – 501(c)(3) Project Coordinator
- Cecilia Fargo – Legislative
- Lee Riggan – Parliamentarian
- Ina Howard – Sunshine Chairman
- Bonnie Warrington – Historian
- Sharon Hillbrant – Women's Advocacy
- Janis Gardner – Media Relations
- Ruth Ann McAllister – Women's Health Issues
- Rosalinda Figueroa – Community Organization Liaison

Commissioner Howard recommended that "image" be part of the agenda for the August Retreat meeting. Commissioner Warrington suggested that we submit a monthly announcement to the Ventura County Star of our activities.

- B. **501(c)(3) Update:** No update.
- C. **New Commission Member:** No official word yet.
- D. **CalWorks Presentation** – Everyone did a great job. All 6 recipients were present. Commissioner Phillips to have Commissioner Steele (as Correspondence Secretary) send a Thank You to vendors who donated items for the gift bags and a special thank you to Laurie Flack for her help with organizing the presentation. A picture that was taken at the Board of Supervisor's meeting will be published on the Commission website.
- E. **First 5 Pre-School for All Update:** Commissioner Goodrow will be attending the Preschool for All Implementation Committee Planning meeting on Monday, July 11, 2005 at 2:30 p.m. at Pierpont Inn.
- F. **WEJP** – March 11, 2006 U.C. Santa Barbara – Commissioner Goodrow has been attending the past meetings.
- G. **Community Commission of Ventura County Homeless report:** Commissioner Goodrow continuing to meet with them – it's a HUGE problem
- H. **Web page and Newsletter:** The next newsletter will be for Fall 2005. No update on the website. Commissioner Hollister will contact County I.T. regarding getting to the VCCW Web page from the County Front page.
- I. **RRN Update:** "Write for your Rights" - A Letter Writing Campaign for Reproductive Freedom. Write-In and Ice Cream Social – Saturday, August 27, 2-4 p.m. at the Ventura Unitarian Church, 5654 Ralston St. Admission Free.
- J. **Child Support Services**-update on Law Day: Commissioner Warrington will have an update at our Retreat.
8. **New Business:**
- A. **Retreat Agenda Planning (August 13, 2005):**
- 501(c)(3): Request Commissioner Lawrence to bring all documentation to aide in a discussion of our forward progress
 - Fundraising for the Commission
 - Review of past accomplishments and future goals
 - Address lack of financial support from Board of Supervisors – Review our working relationship with Human Services Department – Laurie Flack
 - CEDAW
 - Possibility of Quarterly speakers for the Commission meetings
 - How can we become more visible to other districts – have meetings in other districts (hosted by Supervisor once each year?).
 - ~~Age discrimination in women~~
- B. **Summit Planning Meeting Report:** There was much discussion on women's issues. Next meeting is Tuesday, July 26th at the new office of Many Motors in Oxnard

By Laws Funding

dictionary
(see disc)



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- C. (Aurora Williams, Director). Send name and email addresss to Diana Goodrow of anyone we would like to send the letter to, of people that could be on the Steering Committee.

9. **Commssioners Discussion and Announcements:** Commissioners McAllister reported that the Career Closet is closed now.

10. **Check out and Adjournment:** 12 noon.

11. **Next meeting:** August 13, 2005 at 9:00a.m., 2220 Ventura Blvd., Camarillo, Ca.

July 2005:

| | Mileage | Hours | Expense |
|---------------------|----------------|--------------|----------------|
| Nancy Lee Phillips | 30 | 9 | \$15.99 |
| Bonnie Warrington | 87 | 18 | 0 |
| Diana Goodrow | 112 | 38 | \$50.00 |
| Cindy Hollister | 8 | 6 | 0 |
| Ina Howard | 16 | 2 | \$10.00 |
| Cecilia Fargo | 35 | 18 | 0 |
| Sharon Hillbrant | 40 | 4 | 0 |
| Ruth Ann McAllister | 40 | 8 | 0 |
| Janis Gardner | 30 | 4 | 0 |

Respectfully submitted,
Cynthia Hollister
Recording Secretary