

VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4245 Market Street, Suite 204-74
Ventura, CA 93003

Mailing Address: 4651 Telephone Rd, #200
Ventura, CA 93003-8393
(805) 658-4193
www.vccw.net

MINUTES REGULAR MEETING Monday, July 22, 2013

VENTURA COUNTY SUPERVISORS

- DISTRICT I
Steve Bennett
- DISTRICT II
Linda Parks
- DISTRICT III
Kathy Long
- DISTRICT IV
Peter C. Foy
- DISTRICT V
John C. Zaragoza

COMMISSION MEMBERS:

- DISTRICT I
Diana Goodrow
Vacancy
Vacancy
- DISTRICT II
Riggan
y Dill
Vacancy
- DISTRICT III
Nancy Lee Phillips
Ruth A. Funk
Vacancy
- DISTRICT IV
Jan Lawrence
Shanté Morgan-
Durisseau
Debra Bagley
- DISTRICT V
Ina Howard
Carmen Hurd
Ana Cristina Flores

The regular meeting of the Ventura County Commission for Women was held Monday, July 22, 2013, in the Community Room of the Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010. The Chair, Lee Riggan, called the meeting to order at 6:56 p.m. and read the mission statement. The Recording Secretary, was not present.

Present were: Chair Lee Riggan; Vice Chair Kitty Dill; Treasurer Jan Lawrence; Debra Bagley; and Carmen Hurd. A quorum was present.

ROLL CALL

Absent: Ina Howard, Shante Morgan-Durisseau; and Ana Cristina Flores.

The Agenda as reordered was adopted by consensus unanimously.

AGENDA

Commissioners reported the Selection of the VCCW 2013-2014 Executive Committee to be: District 2: Kitty Dill & Lee Riggan, District 4: Jan Lawrence & Debra Bagley, District 5: Carmen Hurd

EXECUTIVE
COMMITTEE

It was moved by Jan Lawrence and seconded by Debra Bagley to approve the following slate of officers: Chair: Kitty Dill; Vice Chair; Lee Riggan; Treasurer: Jan Lawrence; Recording Secretary: Carmen Hurd; Corresponding Secretary: Debra Bagley. The motion was approved.

ELECTION OF
OFFICERS

At this time the gavel was passed to the newly elected Chair, Kitty Dill.

GAVEL IS PASSED

Commissioners discussed the Committee Appointments and Liaison responsibilities. It was agreed that Ina Howard would remain as Sunshine Chair.

COMMITTEES

Legislative Liaisons would be divided among the Commissioners with Debra Bagley take on ACCW, Carmen Hurd taking VCRRN, Lee Riggan taking NACW, CA Commission on the Status of Women & Girls. Other Committees:

Public Relations: Kitty Dill as Chair, with members Jan Lawrence & Shante Morgan-Durisseau.
 Status of Women & Girls: Shante Morgan-Durisseau as Chair
 Retreat: Ina Howard as Chair
 Website: Kitty Dill and Lee Riggan
 Study Session: Lee Riggan
 Historian: Lee Riggan
 Calendar: Executive Committee

Commissioners discussed the Status of Women & Girls presentations and ideas for future presentations which included Women's groups as the Military Base, Conejo Valley Parks & Recreation Board & Youth Teen Council, Libraries, Rotaries (Simi Sunrise), Mestico, Community Action of Ventura County.. PowerPoint presentations by Commissioners Hurd, Morgan-Durisseau, and Riggan would be shared with all to help prepare future presentations.

STUDY
DISTRIBUTION

Commissioners discussed the Draft Policies & Procedures which were prepared for presentation at the Board of Supervisors' Study Session. No notice of the Study Session with the Board of Supervisors had as yet been received. Commissioner Riggan reported that she had been called to meet with Supervisor Linda Parks on July 31. She was told her fellow District Representative was not invited and no Agenda for the meeting was provided.

POLICIES &
PROCEDURES

It was moved by Debra Bagley and seconded by Carmen Hurd that the NACW scholarship funds of \$200 were to be divided equally between the two attendees, Diana Goodrow and Lee Riggan. Lee Riggan would be the VCCW representative.

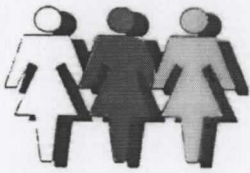
NACW
SCHOLARSHIP

Commissioners discussed the need for the Study Session with the Board of Supervisors. A letter to the BoS had been delivered in June requesting a date and time for the meeting as everything the Commission needed to address was on hold. Chair Kitty Dill agreed to take the matter to the CEO Mike Powers.

STUDY SESSION

Commissioners discussed future agenda items including holding an installation for the new officers at the August 26th meeting (to request Supervisor Foy as the Installing Officer), holding a Planning

AGENDA PLANS



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Retreat with Cynthia King as Facilitator, a return presentation by Wes Busch from Casa Pacifica Centers.

Chair Kitty Dill reported on the National Association of Mental Illness (NAMI) and its Ventura County Walk as reported to her by Joan Wiggins, NAMI Program Coordinator. She recommended our participation at the 1st Saturday in May 2014 Walk.

NAMI WALK

OFFICERS REPORTS.

OFFICERS' REPORTS

- a. Treasurer Jan Lawrence reported on the balance of the funds as follows:
 - 1. Petty Cash \$343.77
 - 2. VCCW/VCCF \$1,977.68
 - 3. Status of Women & Girls Grants of \$500
- b. Corresponding Secretary report was given by Carmen Hurd. She reported that the Oxnard Soroptimist had requested a copy of the Status of Women & Girls Study but then notified her that she was able to download the study for the www.vccw.net site. VCCW also received a call from a homeless woman (Melissa) asking for assistance but left no contact number.
- c. Vice Chair & PR News Release report was given by Chair Kitty Dill. Commissioner Kitty Dill reported that she would issue a News Release on next meeting once Supervisor Foy agreed to be the Installing Officer.
- d. VCCW Chair 2011-2013 reported on the draft Annual Report and the Study Session Request of Board of Supervisors/ As yet no Date has been set. She will follow up.

Commissioner Debra Bagley announced the Ventura County Prayer Breakfast would be held September 21 from 9 a.m. to Noon at the Courtyard Marriott on the Esplanade Drive in Oxnard.

PRAYER BREAKFAST

Next VCCW Meeting: August 26, 2013 at the Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010 at 6:30 p.m.

NEXT MEETING

By General Consensus it was agreed to adjourn the meeting. The meeting was adjourned at 9:15 p.m.

ADJOURNED

Signature

Approved as
Printed/Corrected
on _____

Submitted by
Lee Riggan
Recording for the Secretary