

MINUTES

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cc: all
Commissioners

June 14, 1984

Friends of the Commission for Women

Call to Order: 8 p.m.

MEMBERS PRESENT: Lee Anderson, Judy Capko, Margarita Corral,
Carol Keochekian

MINUTES: Minutes of the May 3 meeting were amended as follows:
Bonnie Warrington was added to members present;
Spelling of the name, Mireles, was corrected.
The minutes were approved as amended.

PRESIDENT'S REPORT: Lee reported a correction on the list of Commissioners that she distributed. Lupe Gonsalves has been replaced by Maggie Mireles, 777 Jazmin Ave., Ventura, 93004, 648-6877 (work). The Commission will give the Friends a six-month request list in specific months. The Commission will handle invitations, with changes requested by Friends that the Commission extend the invitation rather than the Friends, awards, award nominations and requests for black and white glossy prints.

COMMITTEE REPORTS:

Friends Dinner: All board members will be involved in panel, which will be facilitated by Margarita. Diane Koranda will be on vacation and unable to participate. The order of speakers and topics is as follows:

Margarita - Introductory remarks, Mentoring

Carol K. - "Ways to Network"

Carol H. - "Building Personal Power"

Judy - "Trusting Others and Dealing with Intimidation"

Lee - "Your Business Protocol"

Bonnie - "Synergistic Approach vs. Competition"

Each speaker will introduce herself and give a five-minute presentation. Following each 2 presentors, audience will be involved by presenting questions, which have been written on index cards. Charter members will be asked to co-facilitate at tables and collect cards.

Program format: Margarita will introduce Lee who in turn will introduce Friends, Commissioners, Charter Members. She will articulate the purpose of Friends and invite those in attendance to the "Salute to Women" Banquet.

Registration: Carol K. will arrive at 5 to see that room is set up properly. Individual mikes are requested on platform speakers table. Margarita will speak to Diane concerning set up. Judy will develop special name tags and the program.

Membership: The board reviewed the membership application drawn up by Diane and made suggestions. Carol will type up the form for distribution at the dinner.

Public Relations: Judy reported that she has distributed letters to media inviting them to attend the Friends' dinner. She also suggested that we have a special honor for a media rep. Nominations would be made by other media people.

NEXT MEETING: Thursday, July 12, 7:30 p.m. at home of Judy Capko