

**Commission Members:**

**District 1**

Lauren Anderson  
Karen Flock  
Arleen S. Rosenfield

**District 2**

Marlene Alexander  
Raymond C. Clayton  
Virginia M. Connell

**District 3**

Lillian Goldman  
Alicia Ramirez-Brewer, Ed.D.  
Sandra Smith Ryder

**District 4**

Dorothy J. Engel  
Brook A. Hubbell, Ed.D.  
Bonnie M. Warrington

**District 5**

Tila Estrada  
Meredith Thomas-Sheehan  
Martha Sheffey White

Ventura County Commission for Women  
Regular Monthly Meeting  
Saturday, June 20, 1987

**Minutes**

I. The regular monthly meeting of the Ventura County Commission for Women was held in the Thousand Oaks Library and was called to order by Co-Chair Arleen Reetz at 9:00 a.m..

II.	<u>Commissioners Present:</u> Miriam Albert, Thousand Oaks Lauren Anderson, Ventura Dot Engel, Thousand Oaks Tila Estrada, Oxnard Lillian Goldman, Camarillo Brook Hubbell, Simi Valley Zora Kirby, Thousand Oaks Arleen Reetz, Ventura Sandy Ryder, Camarillo Meredith Thomas-Sheehan, Oxnard Bonnie Warrington, Simi Valley Martha S. White, Oxnard Susan Witting, Thousand Oaks	<u>Commissioners Absent:</u> Karen Flock  <u>Staff</u> Martha Baskerville, Administrative Aide  <u>Guests</u> Andrea Richtel, Camarillo Health Care District Ellen Scott, Soroptimist International of the Conejo Ginny Connell, Friends
-----	---	---

III. Minutes of May 16 were approved with the following corrections: p.1, IV Public Comment, add: Commissioners could send a letter to the Thousand Oaks City Council supporting the concept of care for mildly ill children; p.5, Unfinished Business, 2nd paragraph, the final phrase should read: and a lowered level of involvement by the State Commission on the Status of Women at the Region IX Conference.

IV. No public comment.

V. Financial Report

As of May 22, with 92% of the fiscal year elapsed, the following percentages had been expended: Level 1 funds (salaries and benefits), 91%; Level 2 (services and supplies), 96%; Level 4 (computer), 98%; organization total: 93%.



VI. Correspondence Report - Executive Secretary Bonnie Warrington

A written report was prepared by staff and distributed. (Copies are available from the Commission office.) Ms. Warrington will respond to a letter from Supervisor John Flynn re: a "Salute To Women" award homemaker category.

VII. Staff Report - Martha Baskerville, Administrative Aide

1. Plan for Achieving Required Budget Reduction

The recommendation approved by the Executive Committee is as follows: To reduce the number of hours of the clerical secretary from 40 hours per pay period to 39 hours per pay period. This would eliminate access to benefits which, along with salary savings would save the County \$3251. We are required to propose a reduction of \$3,200. Committee members who developed this proposal were Commissioners Reetz, Kirby, Witting, and the Administrative Aide. Other alternatives were to eliminate the position of clerical secretary or to reduce the services and supplies budget by \$3,200 which would only leave \$1,700 for the year.

Committee members stressed that they were displeased with their own recommendation, to cut hours and benefits, and would not have considered it without having been informed that the insurance coverage currently carried by the clerical secretary could be picked up by her husband if this proposed reduction plan has to be implemented.

M/S/P; Kirby, Witting: that a letter accompany the Commission's proposed budget reduction plan expressing our concern for reducing benefits of a clerical worker.

It was also agreed that the letter should include a statement to the effect that asking a unit with such a small budget to begin with to take a 10% cut is not feasible.

The Public Social Service Agency (PSSA), in whose budget the Commission for Women's budget is included, must also recommend a proposal to reduce their budget by a total of 10%, in two 5% increments. PSSA has identified all non-mandated programs (of which the Commission is one). In PSSA's second 5% reduction increment, the elimination of the Commission for Women is listed as a possible budget reduction measure.

M/S/P; to prepare and mail an action alert to all those on our mailing list, asking them to contact their Supervisors to express support for the Commission.

Staff will check on the amount of money available for a mailing. If supplemental funds are needed the Commission could ask the Friends for assistance. If necessary the Commission could ask the Women's Equity Coalition for assistance. Commissioner Kirby opposed that alternative.

2. Administrative Aide Martha Baskerville met with PSSA fiscal manager B.J. Fitzgerald and Shannon Trower, County Counsel's office, to discuss donations made to the Commission. The proposed 87-88 budget contains a projected revenue item of \$300. Ms. Fitzgerald stated that the auditor's position is that the first \$300 in donations to the Commission would be used to offset that item. Additional donations could be put into a trust fund and upon Board of Supervisors' approval, be transferred out to be used by the Commission. Another possibility is to have all donations made via the Friends of the Commission.

M/S/P; Engel, Estrada: to establish a committee to address policy regarding collection of donations. Committee members will be: Lauren Anderson, Chair; Arleen Reetz, Zora Kirby, Miriam Albert, Susan Witting.

3. Staff requested immediate completion of those annual report sections which have not yet been submitted.
4. Friends of the Commission responded positively to the Commission's recent emergency request for \$52.89 to help pay for the May/June newsletter and \$151.31 for delegate expenses to the NACW Region IX Conference. Commission members expressed their appreciation of the Friends support.

VIII. Friends of the Commission - Director Ginny Connell

Reported that work is in progress preparing for the 1987 banquet, October 29 at the Westlake Plaza Hotel. Director Leslie Kerr is working on publicity and programs. Photos taken at the '86 banquet have been mailed to those in the photos - namely, award recipients, patrons, supervisors, commissioners, other guests.

Friends will meet on Thursday, June 25 and on the 4th Thursday of July, August and September.



IX. Task Force Reports

A. Education - Lauren Anderson

1. The "Salute To Women" nomination deadline has been extended to June 30.
2. Plans for a forum based on United Way's "Springboard for Action" report are at a standstill, waiting for the appointment of a new program director at United Way. The Education task force will instead work with the Legislative Roundtable subcommittee on pay equity.

Ms. Anderson announced a "Community Unity and Awareness Day" being planned by a coalition of organizations for November 8 in Oxnard and at which the task force members could present a workshop on pay equity.

M/S/P; Anderson, Sheehan: that the Commission endorse and participate in the Community Unity and Awareness Day and that the Education task force conduct a workshop on pay equity.

Supervisor Madge Schaefer has made available to her appointees information from the County personnel officer regarding the job classification study. Copies will be made and distributed to Commissioners.

B. Child Care - Brook Hubbell

1. There will be a meeting at 1:30 p.m. on July 1 at Brook Hubbell's home to continue planning for the regional mini workshops. They will follow-up on the suggestion to use the tape of the CAL-NEVA panel presentation.
2. The information requested from the Tender Hearts Day Care Center was sent to Commissioners prior to this meeting.

M/S/P; Hubbell, Kirby: to send a letter to the Thousand Oaks City Council endorsing the concept of a day care center for sick children and asking the city council to seriously review the Tender Hearts proposal.

C. Family Law - Bonnie Warrington

The committee will meet soon to continue plans for the September 12 forum. Ms. Warrington attended the Santa Monica Commission's Family Law and Divorce Seminar.

D. Housing Task Force

Task force member Ginny Connell reported that they have decided to develop a brochure on housing discrimination and renters' rights, based on information from the State Department of Fair Employment and Housing, but with information that will be specific to women. Corporations will be approached for funding for the brochure.

E. Women in Agriculture Forum

Committee member Ginny Connell reported that the event was successful, the workshops went well and they were pleased with the spirit and participation of those who were there. Donations and in-kind contributions met all expenses. Ms. Connell and Ellen Brokaw, also a committee member, will prepare an in-depth report.

X. Committee Reports

A. Communications

1. The committee will present a plan for the next years' newsletters at the July meeting.
2. Sandy Ryder is working on the general script which can be used by Commissioners in making presentations to community organizations. Once the collection of organization lists is complete a letter will be sent offering speakers from the Commission.

B. Legislative Analysis Committee

Dot Engel reported on the first meeting of the Legislative Roundtable. Supervisor Maggie Erickson welcomed the new group. Goals and purposes and priorities were discussed. Two sub committees were established: Pay Equity/Economic Equity, to be convened by Beverly Edmon; Education, to be chaired by Leslie Kerr. Complete minutes are available from the Commission office.

The next Roundtable meeting will be held on July 15, 4 p.m. - 5:30 at the Camarillo Library.

Commissioner Zora Kirby has joined the Legislative Analysis Committee; Laurie Freeman of O.P.A.L. has resigned.



Ms. Engel discussed the County's proposed health care agency cuts. There will be a public hearing on these cuts on Thursday, July 16, beginning at 9 a.m., in the Board of Supervisors hearing room.

M/S/P; Engel, Estrada: to have a representative at the public hearing on July 16 and to submit a written statement from the Commission in support of maintaining the current level of health care.

Commissioner Engel will represent the Commission at the hearing.

M/S/P; Engel, Anderson: to send letters to the appropriate persons expressing support for the following bills:  
SB 511 (Roberti) to establish a pay equity commission  
SB 1341 (Hart) Family Law- to allow the deferred sale of a family home  
SB 1296 (Hart) Spousal Support  
SB 357 (Presley) Foster care funding, to maintain state funding (in suspense file)  
AB 285 (Leonard) Child abuse, interviewing children on school grounds  
AB 368 (Moore) Parents Rights Act, child rearing leave, up to 4 months of unpaid leave  
AB 2628 (Vasconcellos, Roberti) Day care services, renovate public facilities to be used for child care.

#### XI. Unfinished Business

Commissioners received a copy of the NACW Region IX resolution re: the amnesty provisions of the Immigration Reform and Control Act. The amnesty provision requires that undocumented aliens prove their continuous residence since January 1, 1982, yet allows certain categories of farm workers (predominantly male) to obtain amnesty upon proof of only 90 days of continuous employment; the law does not contain similar provisions for domestic workers (predominantly female) The law does not extend amnesty to family members who have not maintained continuous residency since January 1, 1982. Commissioner Warrington is a member of El Concilio's task force on the Immigration Amnesty program.

#### XII. New Business

A. A nominating committee was established. Members are: Arleen Reetz, Sandy Ryder, Susan Witting, Lillian Goldman and Dot Engel. A slate for the positions of: Co-Chair (2) Executive Secretary and Finance Officer will be presented at the July 18 meeting.

- B. The August 15 meeting will have an abridged business session with the majority of time devoted to an assessment of progress in working toward the goals of our 5-year plan and to set direction and goals for next year. The meeting will include a pot luck luncheon. The location will be announced.
- C. The Family Law Alternative Dispute Resolution Program is an effort by Ventura County's Superior Court and the Family Law Bar Association to reduce the backlog of family law cases. During a mandatory settlement conference an experienced family law attorney would take the place of a judge, thereby freeing the judge for court cases rather than mediation conference. Decisions reached during these conferences are by mutual agreement. Issues not resolved in conference would go before the court during trial. Family law attorneys have volunteered to participate in this program.

XIII. The meeting adjourned at 11:55 a.m. The next regular Commission for Women meeting will be on Saturday, July 18 in Conference Room AB, Thousand Oaks Library, 1401 Janss Road, Thousand Oaks.

Ventura County  
Commission for Women  
205 Ford Street  
Ventura, CA 93004  
(805) 682-7611