

VENTURA COUNTY COMMISSION FOR WOMEN

3161 Loma Vista Road  
Ventura, California  
93003  
(805) 652-6411

MINUTES

Saturday, November 16, 1985

9:15 a.m.

77 N. California St.  
Ventura

I. Commissioners Present:

Jean Bush  
Raymond Clayton  
Ginny Connell  
Dot Engel  
Tila Estrada  
Brook Hubbell  
Candace Matson  
Arleen Rosenfield  
Sandy Ryder  
Mary Silverman  
Martha White

Commissioners Excused:  
Alicia Ramirez-Brewer

Commissioners Absent:  
Louise Grethel

Guests:

Joanne Norton, Commission on Human Concerns' Older Workers Program, Virginia Shilinga, Margarete Bell and 2 other participants in the Older Workers Program; Anne Fischer, CAHV; Bonnie Warrington, Friends of the Commission; Lee Anderson, President of the Friends of the Commission; Judy Capko, Friends; Lauren Anderson.

- II. The Minutes of October 19, 1985 were accepted as submitted.
- III. Financial Report - As of Nov. 8, 38% of the fiscal year had elapsed with 16% of level 1 funds spent (salaries/benefits) and 17% level 2 funds spent (office operations/supplies).
- IV. Executive Secretary's Report - Correspondence

A typed report from staff was distributed. Copies are available at the Commission office. Additional letters were written by C. Matson to: Jafra Cosmetics for their donation toward banquet expenses, Diane Bury, chair of the Santa Barbara County Commission for Women re: plans and projects for 1986, Commissioners Johns and Elliott re: their recent resignations from the Commission, Vivian Stephenson re: volunteering for Commission projects.

A lengthy discussion was held regarding letters received by the Commission about the donation from Sunkist Growers Inc. to the Friends. It was decided to send separate letters of response to Thousand Oaks Area National Organization for Women, Conejo Valley Democratic Club, and to Sunkist requesting their response to the issues raised.

V. Friends of the Commission and VI.A. "Salute to Women"

Friends' President Lee Anderson reported only positive feedback on the "Salute To Women" banquet. A wide cross-section of people attended. Judge Melinda Johnson did an outstanding job as mistress of ceremonies. All bills are not in yet but the profit from the banquet will be in the neighborhood of \$3,235.

A meeting date for January should be set for Commissioners and Friends to review & wrap-up the banquet/awards process.

Anderson suggested that an opportunity be provided to those who offered special recognition and commendations to the award recipients. The Commission will invite all those who requested to present certificates or resolutions to attend a Special Presentation Luncheon in honor of the award recipients. The luncheon will take place following the December 14 meeting and will be at Dot Engel's home. We will also invite Sen. Gary Hart, Rep. Lagomarsino and Assemblymember Tom McClintock. The next issue of the newsletter should recognize the certificates and letters sent by Sen. Ed Davis, Assemblywoman Cathie Wright, Sen. Pete Wilson, requests to present items from Assemblyman Jack O'Connell and Rep. Bobbie Fiedler, and tickets from the Ventura County Master Chorale & Opera Association.

VI. Committee Reports

B. Child Care - Brook Hubbell reported that the United Way Child Care Task Force has submitted the final draft of their report to the United Way Board. Commissioners Hubbell and Engel will meet with Berta Steele, Chair of the United Way Child Care Task Force, to outline areas of cooperative effort.

C. Communications/Public Relations- Sandy Ryder reported that there will be no financial support from GTE for the printing of the latest issue of the newsletter, although they did provide the typesetting and graphics. Without financial support the format of the newsletter will need to be changed. Judy Capko and Lauren Anderson joined the committee established last month to discuss the role and future of the newsletter.

Ryder will set a date in January for a tour of the KTIE-TV station facilities and a meeting with the general manager.

D. Women's History Task Force - Ginny Connell reported on the task force fundraiser, a performance of "Past the Morning Star" by the American Living History Theater. It was an excellent performance but ticket sales covered only the cost of the performance. No funds were raised for future projects. The Women's Equity Coalition will absorb the cost of fliers that were printed for the event.

M/S/P Ginny Connell: to request the Friends for \$150 for the Women's History Task Force to cancel the debt owed to Martha Baskerville for the women's history workshop for teachers held in October.

- E. Ad Hoc Committee on Housing - Ray Clayton reported that there is some activity by the petition groups in the Thousand Oaks area and that the committee members are continuing to monitor their activity.

Clayton briefly discussed a program to fund housing development or rehabilitation, the Fannie Mae Municipal Tri-Party Participation Plan. This plan involves a local sponsor or sponsors (can be a public agency), local funding sources (can be a combination of lenders) and Fannie Mae (the Federal National Mortgage Association). Brochures were distributed which explain how the program has worked in 3 different areas of the country.

#### VII. Informational Presentation- Joanne Norton, Monitor, Older Workers Program

The Older Workers Program is funded by the Job Training Partnership Act (JTPA) and administered by the Commission on Human Concerns. It links older workers (aged 55 or older) with prospective employers. Assistance is given when needed with applications and interview techniques, appointments are made, but the workers themselves go on interviews and get the jobs .

The Older Workers Program pays up to 50% of the employees salary during the initial training period. This contribution to the cost of on-the-job training assists employers in offsetting training costs, helps develop productive employees and enhances Affirmative Action performance. Workers must be certified as eligible for this program. Eligibility is determined by the level of income over the previous 6 months, and age. Workers must be physically able to do the job required and have access to transportation. Part-time jobs can be funded for the OJT reimbursement.

Those interested in participating in the program, as an employee or employer, or in learning more about it, may call Joanne Norton at (805) 483-1141 or 483-1142, or go to the office in the Oxnard Multi-Service Center, 1500 Colonia Rd., Oxnard.

#### VIII. Unfinished Business

##### A. Five Year Plan Task Forces Development

1. Housing - Ginny Connell chairs this task force. Members from the Commission are Martha White, Dot Engel, Ray Clayton. Also Bonnie Warrington. They will address activity #1 in the 5-year plan (see p. 61 Needs Assessment report). Volunteers are needed to investigate the housing provisions in each city's plan. (activity #4 on p. 61)

2. Education - Candace Matson chairs this task force. Ginny Connell is a member. The plan is to sponsor a public workshop every 2-3 months on those topics identified in the needs assessment as priority areas. A list of volunteers will be made as needed.
  3. Divorced/separated women, female heads of household - Arleen Rosenfield chairs this task force. She will make contact with the District Attorney's office Child Support Division to discuss child support enforcement. Plans to set up an information and referral procedure.
- B. County Employees and Child Support payments - no progress to report on the matching of the two computer files.
  - C. The committee to draft policy statements has met once. They planned to meet again immediately following the Commission meeting to continue their work.
  - D. The guidelines to follow in securing resolutions from the appointing supervisor for retiring commissioners will be developed by the Policy Committee.

#### IX. New Business

- A. I CAN Program - Discussed by Dot Engel, Bonnie Warrington & staff. This workshop will provide training for volunteer coordinators and volunteers, how to recruit and use volunteers effectively. Facilitators are from the Tres Condados Girl Scout Council. They have offered their time at no charge. The Thousand Oaks Library is available at no charge. Materials used in the workshop cost approximately \$7.50 but participants are not required to purchase them.

M/S/P Dot Engel: to co-sponsor an I CAN workshop after January 1.

The Volunteer Coordinator's Council of Ventura County is a membership organization (\$12/year) for volunteer administrators. It meets monthly to share information, problem solve, offer training.

M/S/P Dot Engel: to join the Volunteer Coordinator's Council of Ventura County.

Staff will be the representative to the meetings.

- B. The Dec. 14 meeting will take place at Dot Engel's home and will be followed by a pot luck luncheon hosted by the commissioners and Friends. "Salute To Women" award recipients, local legislators, Supervisors and other special guests will be invited. The meeting will be from 9:30 a.m. - 11:30 a.m., special presentations by legislators or representatives will

take place at 12 noon followed by luncheon.

The January meeting will be on the 25th at the PSSA Training Facility, after which a reception will be hosted by the Commission in honor of the Friends.

- C. Plans for a joint meeting with Santa Barbara County and San Luis Obispo County Commissions for Women were held until after the next California Commission for Women meeting scheduled for Nov. 25 in Los Angeles. One of their agenda items is a Region IX NACW conference.
- D. Cost of Minutes distribution - Because of the great amount of interest and support of the Commission, the mailing list of those who want to receive the Minutes of our monthly meetings continues to grow. In the initial organization of the Commission, those designated to receive Minutes were: Supervisors, Chief Administrative Office, PSSA, cities, women's organizations, public libraries, press, other interested groups. The cost per name on the mailing list per year for copying/ mailing the Minutes is approximately \$5.50. It was decided to ask interested individuals and additional members of listed organizations who want to continue receiving the Minutes each month to send \$5.50 to the Commission office to cover costs, beginning with the January Minutes.

11/26/85  
Martha Baskerville  
Staff