## county of ventura

Public Social Services Agency 505 Poli Street/Mail Code:4400 Ventura, CA 93001 (805) 652-7611 or 529-2060 X7611 FAX: 805-652-7520

District 1

Mary Jones, R.N., M.N.

Helen Spencer

District 2

Carol Breyman
Pat Harris-Murray
Jeannette Scovill

District 3

Stacey Mac Donald
Anna McVerry

District 4
Connie Lawrason

Marilyn Maurer

District 5
Aurora de la Selva
Beverlee Mc Grath
Fliza Thomas

Commission Staff
Bonnie M. Warrington

MINUTES
CONFERENCE CENTER
CAMARILLO AIRPORT
CAMARILLO, CALIFORNIA

October 12,

9:00 a.m.

The regular meeting was called to order at 9:10 a.m. by Stacey MacDonald, Chair.

1991

. Commissioners Present:

Stacey MacDonald Carol Breyman Pat Harris-Murray Jeannette Scovill Anna Mc Verry Connie Lawrason Marilyn Maurer Aurora de la Selva

Eliza Thomas
Mary Jones

Commissioners Absent/Excused:

Suz Montgomery Helen Spencer Beverlee Mc Grath

Staff:

Bonnie Warrington Administrative Aide

Introductions:

Welcome to new Commissioner, Mary Jones First Supervisorial Distirct

Stella Spray, Kathy Long, Outgoing Commissioner, and son, Austin Long.

Beth Von Gunten, Health Care Committee Member

III. Public Comment

Representatives from the Child Support Division, of the District Attorney's Office of Ventura County will defer comments to the appropriate agenda item later in the meeting.

- IV. Consent Calendar M/S/C Breyman, Lawrason to accept Consent Calendar as presented in Agenda.
- V. Order of Business
  - A. Women's Political Appointments Coalition
    75 people were in attendance at the combination
    District Two Outreach Workshop co-sponsored with
    the Commission and the Thousand Oaks Chapter of the
    American Association of University Women.

- B. District Two Outreach Report Scovill, Harris Murray Needs Assessments forms completed at the Political Appointments Coalition meeting are being tabulated with a complete report to be made at the November Commission meeting.
- C. Establishment of Finance Committee
  M/S/C Breyman, Scovill to approve the expenditure policy as outlined
  and authroize a By-Laws amemndment as appropriate.
  Composition of Finance Committee: Eliza Thomas, Chair/CFW Treasurer;
  Connie Lawrason and Stacey MacDonald.
- D. Commission Re-Organization M/S/C Scovill, Breyman to establish an Ad Hoc Committee to review current staff responsibilities in view of the loss of one staff position with the adoption of VC 1991-92 Budget. Members: Breyman, MacDonald, Scovill, McVerry. Committee will meet and report recommendations at November meeting.
- E. 1991 Annual Retreat Workshop Report/Strategic Planning Recommendations: Committees Recommended/Guidelines:
  - Health Care

     monitor Existing services, explore new funding opportunities, examine new possibilities, conduct ongoing assessment, explore teenage pregnancy concerns and health care as it relates to older population.
     COMMITTEE: Eliza Thomas, Connie Lawrason, Anna McVerry, Chair will meet and bring report of recommendation to November meeting.
  - Leadership Development
     -workshop development directed toward self-esteem enhancement,
     role-modeling, consciousness raising.
     OOMMITTEE: Mary Jones, Jeannette Scovill, Pat Harris-Murray,
     Stacey MacDonald will meet and bring recommendations to the
     November meeting.
  - 3. Program Committee

    -will become umbrella committee to plan and implement
    Survival Skills Day, Annual Salute to Women event,
    Family Law Forum, Women's History Month.

    COMMITTEE: Aurora de la Selva, Carol Breyman, Eliza Thomas,
    Jeannette Scovill, Stacey MacDonald will meet and bring their
    recommendations on each program activity to the November meeting.
  - 4. Women's Political Appointments Coalition
    —will monitor and participate in Coalition Activities
    —will clarify Talent Bank operations and administrations
    COMMITTEE: Connie Lawrason, Carol Breyman, Eliza Thomas,
    Jeannette Scovill, Pat Harris—Murray, Stacey MacDonald.

- 5. Public Relations
  - -selected Commissioners Scovill, MacDonald to promote Commission and its activities through the various media and Newsletter.
- 6. Monitoring of Battered Women's Shelters in East and West County will be continued by Beverlee McGrath.
- 7. Commission selected Jeannette Scovill to serve as Liaison to Networking for Housing as well as other housing issues deemed appropriate.
- 8. Child Care issues will be monitored by Kathy Long, Administrative Assistant to Supervisor Maggie Erickson-Kildee and reported to the Commission on a regular basis. COMMITTEE: Anna McVerry and Aurora de la Selva will cover monthly meetings of the Ventura County Child Care Coordinating Committee (1st Monday of each month, Government Center).
- 9. Legislative issues will continue to be monitored by Beverlee McGrath.
- F. Meeting and Expense Guidelines report written by Stacey MacDonald was received and reviewed. Commissioners are reminded to continue to record all contributions of time, mileage on their Expense Reports to be turned in to the Staff at regular monthly meetings.
- G. ''Flex Time'' Child Support Division representatives from the District Attorney's office were present to answer Commissioner questions.
- H. Correspondence from Ventura County Peace Officers Association was received and reviewed.
- I. Bonnie Warrington, Administrative Aide's staff report was received as well as a review of current correspondence

## VI. Communications

M/S/C Breyman, Thomas that a subsequent need of funds exists for the effective implementation of the Hispanic Nurses Association PAP Clinic, October 19, 1991. M/S/C Thomas, de la Selva that an additional \$250 be given to the HNA-PAP Clinic from the proceeds of the Salute to Women account.

Roll Call: Unamious affirmative - MacDonald, Breyman, Harris-Murray, Scovill, McVerry, Lawrason, Maurer, de la Selva, Thomas, Jones.

EXECUTIVE COMMITTEE will meet October 22, 1991, 5:30 p.m. at the offices of the Cabrillo Economic Development Corporation, Saticoy.

Meeting adjourned at 11:50 a.m.

NEXT MEETING: November 9, 1991, 9 a.m., Conference Center, Camarillo Airport, Camarillo