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County of Ventura

Public Social Services Agency
James E. Isom, Director

March 31, 1992

Board of Supervisors
County of Ventura
800 S. Victoria Ave.
Ventura, CA 93009

**SUBJECT: IMPLEMENTATION OF AN ANNUAL SUBSCRIPTION FEE FOR
COMMISSION FOR WOMEN AGENDA PACKETS**

RECOMMENDATION:

It is recommended that your Board authorize the implementation of an annual \$15 subscription fee for Commission for Women agenda packets.

DISCUSSION:

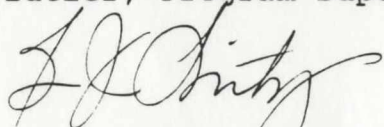
It has been determined that the cost of mailing the Commission's agenda packets has become inordinately high. There are presently 474 agencies, businesses and individuals who receive agenda packets at a monthly cost of approximately \$225, which does not include staff time or copying charges.

In an effort to cut expenditures, the Commission is eliminating mailings to individuals along with any duplicate mailings to various agencies. Only nonprofit organizations will remain on the list. While the commissioners recognize the importance of keeping interested individuals informed of the activities of the Commission, limited resources mandate that the associated costs of mailing be passed along to the consumer; therefore, at the November 9, 1991 meeting it was agreed to recommend to your Board implementation of an annual subscription fee of \$15 for agenda packets. All of the requirements for public hearing have been met.

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This letter has been reviewed by the Chief Administrative Office,
County Counsel, and the Auditor-Controller.

If you have any questions regarding this matter, please contact Jan
Butler, Program Supervisor (7608).

A handwritten signature in dark ink, appearing to read "B.J. Fitzgerald", is written over the typed name.

B.J. FITZGERALD
Chief Deputy Director

BJF:JB:mf