

University Planning and Coordinating Council
Meeting Notes
January 29,2009

Attendees:

Bob Bleicher

Joanne Coville

Therese Eyer mann

Kristen LaBonte

Nelle Moffett

Jane Sweetland

Deborah Wylie

Bill Cordeiro

Dustin Erickson

Beth Hartung

Alexandra Mitchell

Anna Pavin

Ashish Vaidya

Absent:

Herb Aquino

Dawn Neuman

Greg Sawyer

Julia Wilson

Guests:

Dennis Muraoka

Laura Newton

Approval of Minutes

The minutes of the November 20th meeting were approved.

Strategic Initiatives Reports

- a. Student Access/Retention/Success- Jane Sweetland gave an update on the committee's work to date. Sweetland stated that they have established their goals and have limited those to three. The committee is using the SMART to keep the goals, projects and expected outcomes to flow together. Therese Eyer mann suggested that perhaps the Center Directors should be more involved in the task force. After a brief discussion, it was suggested that 1 or 2 of the Directors be included in the committee meetings going forward. Bill Cordeiro commended Jane and her task force for all their efforts and remaining diligent to create 3 major goals.
- b. STEM- Laura Newton, who is a member of the STEM task force, presented a very detailed report in the absence of Dawn Neuman. Newton

mentioned that the document presented to UPACC would be going back to the committee for even more revisions. Newton stressed that the task force is striving to keep all the goals and objectives tied to the four pillars. Bill Cordeiro made suggestions for streamlining the goals and objectives. Therese Eyermann stated that some of the objectives appear to overlap with the other groups, most especially with Student Access/Retention/Success. Eyermann suggested that the overlapping objectives be given to this group. Eyermann thanked the task force for all its hard work.

- c. Environmental Sustainability- Ashish Vaidya distributed and reviewed the handout that he and Deborah Wylie had created. Wylie stated that even though they are a smaller committee, they are very passionate about their task at hand. Bill Cordeiro suggested that the committee streamline the objectives to have them be more concise.

Bill Cordeiro thanked all the committees for their excellent work so far.

Dashboard Performance Indicators

Therese Eyermann introduced Nelle Moffett as the new Coordinator of this task force. Nelle will be part of UPACC going forward and will continue to keep UPACC updated on the dashboard indicators. Moffett presented a report from the committee meeting held in January. She also discussed aligning the Strategic Plan with the dashboard. Discussion followed with regard to issues related to specific indicators.

Monitoring the Strategic Plan

Bill Cordeiro discussed where the strategic planning committee stands at this time, most especially with the current budget crisis. Discussion followed and UPACC stressed that the new strategic plan should identify who the responsible parties would be for each initiative. Dennis Muraoka suggested that UPACC be responsible for monitoring the strategic plan documentation that is gathered; being mindful of "WASC speak" when monitoring. Cordeiro suggested that the strategic plan be reviewed every second or third meeting of UPACC to ensure that it remains tied into the initiatives. Cordeiro will report to UPACC in a few months with regard to the status of the strategic plan. The committee was unanimous in stating that we need to prepare for WASC now.

UPACC Priorities for 2009-2010

Background was given on how the priorities are gathered and then distributed to the divisions. But given the environment based on the budget crisis it is difficult to distribute published priorities. Bill Cordeiro requested that this topic be deferred until the next UPACC meeting with the hope that there will be a budget in place by then.

Next UPACC Meeting:

The next meeting is scheduled in the **Broome Library Room 1310** on February 26, 2009 at 9:30 a.m.

Meeting adjourned at 11:00 a.m.