

**EDMS 562  
FIELD EXPERIENCE  
MULTIPLE SUBJECT CREDENTIAL PROGRAM**

**Student's Name**

---

**Phone Number and Email**

---

**Cooperating Teachers Name (if applicable) and School Name**

---

**Phone Number**

---

**University Supervisor's Name**

---

**Phone Number and Email**

---

## FIELD EXPERIENCE MULTIPLE SUBJECTS PROGRAM

Course Description: Participatory observation in school settings under the supervision of a university supervisor and/or classroom teacher for Multiple Subject Credential Program

This field experience is to be taken by students who are enrolled in the Multiple Subject program and not enrolled in student teaching EDMS 565 or EDMS 575. The main purpose of the school experience is to provide an opportunity for students to complete assignments from the observation and teaching methods courses. A university supervisor is assigned to each student. Each student will receive a credit/no credit grade.

2 Units

### Contacts

Director of Field Experience: Jacki Gilmore 805-437-8525, [jacki.gilmore@csuci.edu](mailto:jacki.gilmore@csuci.edu)  
Coordinator of Multiple Subjects: Dr. Marilyn Buchanan 805-437-8579,  
[merilyn.buchanan@csuci.edu](mailto:merilyn.buchanan@csuci.edu)

## Course Requirements

**\*\*Please see the section that pertains to you, field participant observer, intern or paraprofessional>**

### Field Participant Observer

- Attend the orientation the first week of school on the day your observation is schedule and receive your EDMS 562 to receive your placement.

Students are participatory observers in classrooms. The field placement coordinator will arrange field placements for students. Students must observe 14 days for credit; absences or holidays need to be made up. Assignment times will vary depending on which school you are assigned to. You should plan on arriving 15 minutes before class starts and leaving 15 minutes after students leave. At the end of the semester your cooperating teacher will complete the Evaluation of Professional Dispositions. This will be shared with you and placed in your Fieldwork file in the Office of Field Placement. You will be evaluated for your grade on your professional disposition, attendance and your participation in meetings with your supervisor.

**Assigned classroom time: 1 day per week**

### Policies for Participant Observers

You are a guest in the host school and are always under the immediate supervision of one of more cooperating teachers. Many schools encourage candidates to become an active member of the school faculty, assisting in activities and attending staff and parent-teacher meetings.

### *Attendance*

If for any reason you are going to be absent, tardy or leave early contact your cooperating teacher, university supervisor and the school office at least one-half hour prior to the beginning of the school day. You are to attend weekly for 14 weeks. If you are absent, the hours must be made up by the end of the semester.

### *School Calendars*

Very often public school calendars and university calendars do not match. You need to adhere to the district calendar for the school where you have been assigned. You are responsible for getting your timesheets turned into the Field Placement Office, BTW 1169. Your supervisor is responsible for turning in your evaluation.

## Course Requirements

### Paraprofessional and Interns

- Supervisor will contact you during the first week of classes to arrange a meeting time.

Students who are paraprofessionals or interns and are enrolled in EDMS 562 will receive support from their university supervisor during the semester. This support will assure students are able to complete assignments for their courses in their role as a paraprofessional. When this is not possible the university supervisor will work with you, your classroom teacher and site principal to arrange a time for you to visit other programs to complete your coursework. At the end of the semester a school site representative and your university supervisor will both complete the Evaluation of Professional Dispositions. This will be shared with you and placed in your Fieldwork file in the Office of Field Placement. You will be evaluated for your grade on your professional disposition and your participation in observations and meetings with your supervisor.

### Policies for Paraprofessionals

#### *Attendance*

You are responsible for letting your supervisor know if you will not be at school the day a meeting or observation has been arranged.

California State University Channel Islands

# Field Experience Time Report

(Use this form to document work for EDUC 521 and EDMS 562. Page 2 must be signed. Make a copy for your records & submit to Field Placement Office BTE 2715)

Minimum of 14 Observations are required

Due no later than 5-15-09

Name: \_\_\_\_\_ Term \_\_\_\_\_

Grade and Subjects \_\_\_\_\_

School \_\_\_\_\_ School District \_\_\_\_\_

Cooperating Teacher \_\_\_\_\_ Email Address \_\_\_\_\_

Date/Time in/Time out	What I did in class today


I believe the above report to be substantially correct.

\_\_\_\_\_  
Signature of Candidate

Total \_\_\_\_\_ Hours

\_\_\_\_\_  
Signature of Cooperating Teacher

## EVALUATION OF PROFESSIONAL DISPOSITIONS

Candidate's Name \_\_\_\_\_ Date: \_\_\_\_\_

Grade/Name of School \_\_\_\_\_

**RATING SCALE:**    **4 = All of the time**    **1 = None of the time**  
**3 = Most of the time**    **N/O = Not Observed**  
**2 = On Occasion**

**DIRECTIONS:**

Using the scale above, circle the appropriate number for each of the professional qualities listed. During the observation participation or student teaching experience the candidate was:

						<u>Comments</u>
1.	punctual and dependable	• 4	3	2	1	N/O
2.	professional in appearance and manner	4	3	2	1	N/O
3.	enthusiastic about teaching and the students	4	3	2	1	N/O
4.	establishing rapport with all students	4	3	2	1	N/O
5.	willing to take initiative	4	3	2	1	N/O
6.	showing resourcefulness	4	3	2	1	N/O
7.	communicating clearly and effectively	4	3	2	1	N/O
8.	self-confident	4	3	2	1	N/O
9.	using sound judgment	4	3	2	1	N/O
10.	accepting feedback and suggestions	4	3	2	1	N/O
11.	working cooperatively with others	4	3	2	1	N/O
12.	demonstrating a willingness to take advantage of self-improvement opportunities	4	3	2	1	N/O

**Please add additional comments on the back of this form**

This evaluation was completed by: \_\_\_\_\_

(Cooperating Teacher's Signature)

On \_\_\_/\_\_\_/\_\_\_ (Date)

This evaluation was discussed with the candidate \_\_\_\_\_

(Candidate's Signature)