

University Planning and Coordinating Council
Meeting Notes
March 19, 2009

Attendees:

Bill Cordeiro
Therese Eyermann
Kristen LaBonte
Dennis Muraoka
Anna Pavin
Ashish Vaidya
Deborah Wylie

Dustin Erickson
Beth Hartung
Nelle Moffett
Dawn Neuman
Jane Sweetland
Julia Wilson

Guest:

Tania Garcia

Absent:

Herb Aquino
Joanne Coville
Greg Sawyer

Bob Bleicher
Alexandra Mitchell

Approval of Minutes

The minutes of the February 26th meeting were approved.

Alumni and Friends Strategic Plan

Tania Garcia from Alumni Relations spoke to UPACC with regard to the strategic plan in place for the Association. Garcia mentioned that the Alumni and Friends Association was celebrating its 4th year in existence. Garcia then highlighted the strategic plan and goals of the Association. Garcia noted that the Association had completed its goals from the first plan and had created a new strategic plan which has 5 areas of focus; Financial Sustainability, Membership, Member Value, Fund Development, Administrative Excellence. Garcia also mentioned that membership renewal in the Association is at 23% which is the highest in the CSU system. Garcia thanked Bill and Dennis for their assistance and support with the strategic plan.

Bill Cordeiro stated that each of the divisions would be presenting their Strategic Plan initiatives to UPACC in keeping with the University mission and values.

Space Allocation and Utilization Committee

Deborah Wylie gave an update on space allocation. Wylie mentioned that there are increasing problems with the logistics with events on campus. Wylie distributed a handout which was an assessment of the available rooms for all

events on campus. Wylie highlighted areas where the university is not ADA compliant, where no fire alarms are installed, not enough electrical power available, library space is not proper, etc. The committee discussed the possible upgrading of these areas and noted that they would be unfunded projects at this time.

Campus Dashboard

Nelle Moffett stated that the Dashboard initiatives are now dovetailing the strategic initiatives. Moffett mentioned that she will be meeting with Neuman, Vaidya, Wylie and Sweetland to review the developed plans of each task force and then work on incorporating the plans into the Dashboard. The committee discussed a sequence of development for the Dashboard going forward.

Strategic Initiatives Reports

- a. Student Access/Retention/Success- Jane Sweetland distributed an updated spreadsheet to the committee. Sweetland mentioned that the action plan was still very global so she was presenting it as is.
- b. STEM- Dawn Neuman presented an updated spreadsheet to the committee and thanked Bill Cordeiro for his assistance in aligning and condensing the document. Neuman proposed that the STEM group break into small task forces in order to discuss in greater detail the implementation of the objectives. Nelle Moffett suggested that the STEM initiatives be aligned with the Education Master Plan. The committee further discussed and suggested that the initiatives be brought down one more level before they are implemented into the Dashboard.
- c. Sustainability – Ashish Vaidya and Deborah Wylie spoke to the cover sheet and two year objectives of the Sustainability task force. Wylie further discussed all the topics and the revisions that were made to the previous draft. Bill Cordeiro suggested several other changes to the two year objectives so that they are streamlined even more.

Implementation of the Strategic Plan

Bill Cordeiro stated that each group should have a prioritized and strategic final document to present at the next UPACC meeting. It is the hope of the committee to start implementation of the initiatives during the summer. After further discussion, the committee agreed that each of the initiatives needs one more pass before they are posted on the website and forwarded to the President's Cabinet for approval.

Hispanic Serving Institution Task Force

Therese Eyermann informed the committee that the university is very close to 25% FTE of Hispanic students. However, this number is not going to allow us to

be recognized as a Hispanic Serving Institution as of yet. Eyermann stated that a task force is being created and Amanda Quintero will lead the group. Other members are Marie Francois, Celina Zacarias, Damien Peña. The group is tasked with working on applying for Title IV and Title V programs.

Next UPACC Meeting:

The next meeting is scheduled in the **Martin V Smith Center** on April 30, 2009 at 9:30 a.m.

Meeting adjourned at 11:00 .m.