

CSUCI Student Fee Committee Meeting Minutes

April 14, 2009

The CSUCI Student Fee Committee met on Tuesday, April 14, 2009 at 8:05 a.m. The meeting was held in Broome Library, Room 1730, California State University Channel Islands, One University Drive, Camarillo, CA.

Members Present: Katelyn Rauch, Sean Kelly, Dan Wakelee, Jim Meriwether, Damon Blue, April Burger, Joanne Coville, Cassandra Silic, Adriana Franco, Lauren Pollack

Members Absent: Natasha Baker, Charmaine Ibarra, Wendy Morrison, Sandra Perez, , Kevin Schallert; Joshua Bower, Theresa Olivo

Guests: Ed Lebioda, Kris Muller, Beatriz Ruetters, Mary Devins, Cindy Derrico, Joan Karp, Cheryl Peckham

Staff: Lori Cordova

Review California State University Fee Policy and Misc. Course Fee Delegation of Authority—Executive Order 1034

Joanne Coville reviewed Executive Order 1034. The major change in this policy is the extension of authority to presidents to establish materials and service fees, user fees, fines and deposits that fall into category IV and V. The President has advised Joanne that the Chancellor's Office has stated that due to the current economic situation that no new course fees or course fee increases will be approved at this time. It was decided that this committee will proceed with business as usual, with the understanding that any new fees or fee increases approved at this meeting will not be implemented until further notice. The housing and student union fee increases that have been previously approved will go into effect.

Review of Minutes from the November 24, 2008 (Fall) Meeting

Minutes of the last Student Fee Committee Meeting on November 24, 2008 were presented for review. The private music lesson (PAMU 109 & 309) course fees that were approved at this meeting were not approved by the Chancellor's Office. Charging a fee for instructor time is not allowed per the new Executive Order 1034.

Financial Review of Fees Earned and Spent

The Student Fee Revenue and Expense Report and the Extended Education Revenue and Expense Report were reviewed.

Lori Cordova explained that the report is for the time period of July 1, 2008 thru December 31, 2008; however, the revenue listed includes revenue for Spring 2009. A correction to the system is in process so that future reporting will show the revenue by semester.

Mary Devins gave a report on Instructionally Related Activities Fees- They have funded \$455,000 in projects and expect to have most of the funds spent by the end of the fiscal year.

Joanne explained the purpose of the Materials, Services and Facilities Fee. A committee comprised of Joanne Coville, Ed Lebioda, Dan Wakelee and student Katelyn Rauch met to approve an expenditure plan for these funds. The expenditure plan is as follows: replacing overheads and AV equipment for classrooms, Malibu 100 improvements, archways- acoustic panels and seating in the Bell Tower and continued funding of the portal. The plan also is to set aside 10% of these fees to support disability accommodation services and tutoring. Joanne asked for a motion to approve the spending plan. The motion was approved by all.

Ed Lebioda reviewed the Student Body Center Fee, Associated Student Body Fee and the Recreation and Athletics Fee. Due to no growth in student enrollment the revenues will be much less than what was anticipated. They have hired an Athletic Director. He begins on May 1, 2009.

Dan Wakelee reviewed the lab fees. They have had trouble spending the math fees. They are recommending spending these funds on classroom tutoring. A proposal for this will be presented at this meeting.

New Fees – Category III

Education- Multiple Subject EDMS 566	\$150	- Approved 10-0
Education- Multiple Subject EDMS 576	\$150	- Approved 10-0
Education- Single Subject EDSS 571	\$150	- Approved 10-0
Education- Single Subject EDSS 581	\$150	- Approved 10-0

Joan Karp stated that these funds are needed to meet the state legislated requirement of administering and scoring the Teacher Performance Assessment (TPA). The cost of this assessment is \$450 per student and there is no other funding available.

US Travel Experience UNIV 391	\$0-\$3,000	Approved 10-0
--------------------------------------	--------------------	----------------------

New course designed to allow for travel within the United States.

Psychology- PSY300, PSY300L, PSY301, PSY301L, PSY305 and PSY482

A proposal was presented to charge course fees for the psychology classes listed above. Some of the items listed in the proposal such as paper, toner cartridges, copying do not meet Executive Order 1034 criteria of being exceptional materials. The course fee proposal for psychology was not approved.

Changes to Existing Fees- Category III

Math 105, 150, 137, 240, 250, 329, 350	\$25
Math 202 & 352	\$40

Dan Wakelee presented a proposal to change how the math fees are currently spent (there is no change to the amount being charged). The math department would like to use a portion of the fee currently being charged to pay for in-classroom tutors. The tutors are currently being paid out of lottery and CERF funds, which going forward, is no longer an option. After some discussion it was decided that there is not enough information available. If the math funds cannot be spent the course fees will need to be reduced or cancelled. Dan will have the Math Chair attend the next Student Fee Advisory Committee Meeting to discuss this proposal. For now this change is not approved.

Adjournment

The meeting adjourned at 8:55 a.m.



Lori Cordova