

Annual Report, 2005-06

University Library

Introduction

The following is a brief description of the activities of the University Library this past academic year. There were increases again this past year in library usage. The Library staff is to be commended for meeting the increased demand for library services.

Strategic Plan

This is the third year of working with the Library's Strategic Plan. This Annual Report will be arranged in the initiatives of the Plan.

Library's Box Score at a Glance	2003-04	2004-05	2005-06
Interlibrary Loan Requests	821	2874	4,061
Circulation of Materials	4,201	8,340	11,483
Electronic Coursepacks			
Coursepacks	69	140	225
Documents	803	1,498	1,728
Usage	20,589	39,298	66,345
Gate Count	117,218	128,488	139,218
Adding Collection Materials			
Books, DVD's, CD's, VHS's, etc.	2,000	1,654	2,036
Electronic Books	18,000	134,000	0
Digital Images	0	4,000	2,080
Expenditures	\$75,100	\$64,700	\$67,000
Database Uses	--	54,669	61,799
Instruction*			
Sessions Taught	62	137	119
Students Contacted	1222	2610	2926
Class Time	69	401	382.5
Preparation Time	75	218	182.5

Note: Instruction sessions taught, class time, and preparation time is less than last year. The library is still trying to define what a session is and working on ways to be more efficient with our offerings. Despite the lower numbers in these areas the number of students contacted continues to increase

Developing Collections

The Library spent \$67, 000 on new books, DVD's, VHS's, etc., and over \$127,000 on electronic databases, full-text journals, and various on-going digital media.

The Library acquired the following new digital collections:

- Complete run of Oxford University Press journal titles (168 titles) plus their archived back issues.
- Early American Newspapers, series I (1690 – 1876) which provides full text access to 650 newspapers from 23 states and the District of Columbia.
- SpringerLink, the online arm of Springer Publishing provides access to 1573 journal titles from science, social science, and humanities fields.
- ProQuest Education Journals which provides access to over 600 full-text journals and magazines in the field of Education.

The library continued working on developing and improving the Details Image Database. Over 500 images were added by faculty this past year. The database is used heavily by the art faculty.

Created four new databases this past year:

Working with Student Affairs and Public Affairs developed the Campus View image database containing over 600 images of the CSUCI campus buildings, events, staff, students, etc.

Working with faculty members in Biology developed the BioView image database.

Developed the Faculty Accomplishments Database where faculty members submit citations to their own publications online with the database generating a web page and a camera ready copy for the Faculty Accomplishment Book. This project saved Public Affairs a great deal of time that they spent on the project during the previous two years.

An Institutional Repository was created using MIT's Open Source DSpace. The repository will hold open source faculty publications, data sets, projects, as well as student Capstone projects, master's theses, university documents, and other campus collections.

The library worked with faculty on a number of electronic courseware and digital collection projects. Projects include:

Special Education	Teachlink
Spanish/Sociology	Digitizing and storing oral interviews
Spanish	Motion picture dubbing

The library videotaped numerous campus events including Broome Library groundbreaking dedication, the President's Ball, Honors Convocation, and Commencement.

Access to Information

Completed up-grades on QuickSilver and the integrated library system.

Library increased circulation of media equipment to students, faculty, and staff from Academic Affairs, Student Affairs, and IT.

SFX Journal Linking software was updated to the latest version to increase access to the library's electronic journals.

Set up CAS server for single sign-on for access to library resources

The library developed four new databases to provide access to images, faculty accomplishments and publications, and university archives. The content of these databases is described in more detail in the Developing Collections section above.

The Library provided documentation and support to faculty and students for using Blackboard. Integrated the following Building Blocks into Blackboard including Turnitin, Merlot, Expo LX (individual wiki), Journal LX (blog), Teams LX (wiki). Provided workshops and one-on-one assistance for the new Building Blocks.

Interactive maps were created for faculty and data layers were obtained for students using Geographic Information Systems.

Media services assisted nine faculty members and 175 students in designing and creating Capstone Project poster sessions.

Instruction

Librarians continue to extend their expertise to several different programs. Credit courses taught in 2005/2006 include two sections of UNIV 110, two sections of ENGL 310, and three sections of LS 499. In addition to library instruction librarians also guest lectured on a variety of topic for programs such as Sociology, English, and Spanish.

Librarians and library staff worked with teaching faculty and program chairs to better integrate library instruction to achieve a balance between the course of study need and the student need. Librarians taught 119 library instruction sessions, a total of 382.5 hours for teaching faculty, which required an additional 182.5 out-of-class time preparation hours. As a result course-related librarian instruction impacted 2926 students. Of course some students attended more than one session, but collaborative efforts between library and teaching faculty kept repeat content to a minimum so each library session could provide participants with a new set of skills and experiences. There was a high demand for library sessions on academic technology for students (Powerpoint, Details, Dreamweaver, Photoshop, Audio Taping, Video Editing, and Poster Production).

Library and academic technology instruction continues to require much librarian and staff time. Librarians taught 5 three credit courses over two semesters. Librarians and library staff committed 499 hours to course related instruction and approximately 66 hours to workshops. As a result librarians and library staff were pulled away from other duties to meet the growing demand. The library sees instruction as a priority area since it directly impacts teaching effectiveness and student learning, but will soon be unable to keep up

with the growing demand or continue to neglect other aspects of its operation. This past year we were unable to hire an instructional services librarian, but this year it must be a high priority to hire a librarian devoted to instruction and multi-media library staff to help with academic technology training.

Library as Place

The library continued to provide inviting spaces and services to assist students, faculty, and staff. A variety of exhibits and displays were held in the library this past year. For the second year the library offered the twenty-four hour access to the library for final exams.

Outreach to the Campus and the Community

The library sponsored a number of events for the university this past year. Four "Book, Movie, and Pizza" events were held. The Library partnered with the Ventura Reading Association and the English program to co-sponsor the Children's Reading Celebration. Jesse Elliot held weekly piano concerts during the spring semester in the library's collaboratory.

The library staff actively participated in integrating information literacy to local junior and high schools by giving presentations to the entire faculty at Rio Mesa High School and delivered a paper at the Ventura County School Librarians Conference.

The library faculty, staff, and administration served on numerous Senate and university-wide committees, task forces, and academic governance groups contributing to the growth and development of the University. These include the following:

- Academic Planning
- Academic Resources
- Academic Senate
- Budget Subcommittee on Budget Process
- Campus Reading Celebration
- Campus Web Site Advisory
- Central Management Systems (CMS)
- Children's Reading Celebration
- Commencement
- General Education Committee, Co-Chair
- Communication Faculty Search Committee
- Curriculum Committee
- Digital Services Librarian Search Committee
- Faculty Affairs Committee
- Faculty Development Advisory
- Faculty Development Mini-Grant Review
- General Education Assessment Task Force
- Graduate Writing Assessment Requirement Task Force
- Institutional Research Board
- Instructional Services Librarian Search Committee
- IT Operations
- Liberal Studies Advisory Committee
- Marketing
- Multiple Programs Committee

Orientation and Registration
Program Chairs and Coordinators
Strategic Budget Committee, Co-chair
UPAAC, Dashboard Indicators Group
WASC Steering Committee
WASC Sub-Committees (8)
Web Accessibility

Library Advancement

Working in conjunction with Stephanie Herron a library advancement plan was developed to enhance library programs and to build the John Spoor Broome Digital Teaching Library. Drafts have been completed for the case statement, a small brochure about the library and giving opportunities was published and distributed at the groundbreaking ceremony. Several naming opportunities were gifted for the new library this past year.

Assessment of Library Services and Collections

For the third year the library assessed its services and collections through an email survey to the faculty and an in library survey for students along with a graffiti board to gather student in-put. The library staff will meet later in the summer to address the areas where the library could improve.